



## CITY OF MARSHALL AGENDA ITEM REPORT

|                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                          |             |                  |           |      |                  |       |              |
|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------|------------------|-----------|------|------------------|-------|--------------|
| <b>Meeting Date:</b>           | Tuesday, August 13, 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                          |             |                  |           |      |                  |       |              |
| <b>Category:</b>               | AWARD OF BIDS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                          |             |                  |           |      |                  |       |              |
| <b>Type:</b>                   | ACTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                          |             |                  |           |      |                  |       |              |
| <b>Subject:</b>                | Project Z52 / S.P. #139-090-005 / Minn. Project No. TA 4219 (231): United Community Action Partnership (UCAP) Transit ADA Bus Access Project - Consider Resolution Awarding Contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                          |             |                  |           |      |                  |       |              |
| <b>Background Information:</b> | <p>Bids were received on July 17, 2019 for the above-referenced project. Two bids were received. Hisken Construction Inc., Marshall, Minnesota, was the lowest responsible bidder as shown on the attached resolution.</p> <p>The contract includes installation of three bus shelters and associated sidewalk, roadway, and lighting improvements. The bus stops are located on Birch Avenue, North 4<sup>th</sup> Street, and South 4<sup>th</sup> Street.</p> <p>Attached is the "Resolution Accepting Bid" awarding the contract to Hisken Construction Inc., Marshall, Minnesota in the amount of \$185,250.15.</p> <p>The engineer's estimate for the construction portion of the project was approximately \$138,750.00. As the bids came in above engineer's estimate, a meeting was held with UCAP and City staff. After discussion, it was confirmed by UCAP to accept the low bid in the amount of \$185,250.15.</p> |                          |             |                  |           |      |                  |       |              |
| <b>Fiscal Impact:</b>          | <p>The estimated total project cost including 5% allowance for contingencies is \$194,512.66.</p> <p>Per Mn/DOT State Aid Office, \$75,208 in federal funds have been authorized for this project to date.</p> <p><u>Cost Participation:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Federal Funds per Mn/DOT</td> <td style="text-align: right;">\$75,208.00</td> </tr> <tr> <td>City of Marshall</td> <td style="text-align: right;">29,278.90</td> </tr> <tr> <td>UCAP</td> <td style="text-align: right;"><u>90,025.76</u></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$194,512.66</td> </tr> </table> <p>Per Finance, the project will be funded from Account #401-41136-5530 (Capital Fund-Community Development-Improvements).</p>                                                                                                                   | Federal Funds per Mn/DOT | \$75,208.00 | City of Marshall | 29,278.90 | UCAP | <u>90,025.76</u> | Total | \$194,512.66 |
| Federal Funds per Mn/DOT       | \$75,208.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                          |             |                  |           |      |                  |       |              |
| City of Marshall               | 29,278.90                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                          |             |                  |           |      |                  |       |              |
| UCAP                           | <u>90,025.76</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                          |             |                  |           |      |                  |       |              |
| Total                          | \$194,512.66                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                          |             |                  |           |      |                  |       |              |
|                                | No alternative actions recommended.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                          |             |                  |           |      |                  |       |              |
| <b>Recommendations:</b>        | that the Council adopt RESOLUTION NUMBER XXXX, which is the "Resolution Accepting Bid (Award Contract)" for Project Z52 / S.P. #139-090-005 / Minn. Project No. TA 4219 (231): United Community Action Partnership (UCAP) Transit ADA Bus Access Project to Hisken Construction Inc., Marshall, Minnesota, in the amount of \$185,250.15, contingent upon clearance by MnDOT Office of Civil Rights.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                          |             |                  |           |      |                  |       |              |

**RESOLUTION NUMBER \_\_\_\_\_, SECOND SERIES**

**RESOLUTION ACCEPTING BID (AWARD CONTRACT)**

WHEREAS, pursuant to an advertisement for bids for Project Z52 / S.P. #139-090-005 / Minn. Project No. TA 4219 (231): United Community Action Partnership (UCAP) Transit ADA Bus Access Project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement for bids:

| <b>Bidder</b>                                  | <b>Bid Amount</b> |
|------------------------------------------------|-------------------|
| Hisken Construction Inc<br>Marshall, Minnesota | \$185,250.15      |
| Duininck, Inc.<br>Prinsburg, Minnesota         | \$232,356.00      |

AND WHEREAS, it appears that Hisken Construction Inc., Marshall, Minnesota, is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with Hisken Construction Inc., Marshall, Minnesota,, in the name of the City of Marshall Project Z52 / S.P. #139-090-005 / Minn. Project No. TA 4219 (231): United Community Action Partnership (UCAP) Transit ADA Bus Access Project, in the amount of \$185,250.15, according to the plans and specifications on file in the office of the City Clerk and contingent upon clearance by MnDOT Office of Civil Rights.

Passed and adopted by the Council this 13<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

This Instrument Drafted by:  
Glenn J. Olson, P.E.  
Director of Public Works/City Engineer