

**CITY OF MARSHALL
HOUSING AND REDEVELOPMENT AUTHORITY MEETING
M I N U T E S
Tuesday, April 23, 2019**

The special meeting of the Housing and Redevelopment Authority was held on April 23, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:15 P.M. by Chairman Robert Byrnes. In addition to Byrnes the following members were present: Craig Schafer, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: Steven Meister. Staff present included: Sharon Hanson, Executive Director; Dennis Simpson, City Attorney; Annette Storm, Director of Administrative Services and Kyle Box, City Clerk.

Consider approval of the minutes from the special meetings held on February 12 and February 26, 2019.

Motion made by Board Member Lozinski, Seconded by Board Member Labat that the minutes of the special meetings held on February 12 and February 26, 2019 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Bayerkohler, Board Member Decramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 6-0**

Commerce Industrial Park Second Addition Land Transfer for Public Roadway and Utility Easement Purposes

The final plat of Commerce Industrial Park was adopted by Marshall City Council in 2016. Since that time, the property has been designed and constructed in accordance with plans and specifications as developed by consulting engineers Bolton & Menk.

The development plans include the construction to the connection of Michigan Road/Pacific Avenue and Trunk Highway 68. The construction of Michigan Road, installation of utilities on Michigan Road and construction of stormwater detention and treatment ponds for the entire site except for a small area in the northwest corner of the subdivision.

The development of the project has been assisted in funding through Business Development Public Infrastructure (BDPI) grant from State of Minnesota DEED agency. After the construction of the infrastructure referred to above, the property was re-platted pursuant to action taken by Marshall City Council in 2019. The re-platted Commerce Industrial Park Second Addition has been recorded in the office of the Lyon County Recorder.

The City of Marshall is presently seeking "shovel ready" certification from DEED. It is believed that shovel ready certification will assist the City of Marshall in the promotion and potential sale and development of the property. Shovel ready certification requires that an ALTA survey be provided. In the process of obtaining an ALTA survey, it was determined that there were minor discrepancies in the description of the property. The as-built Michigan roadway varied slightly from the plat of Commerce Industrial Park Second Addition. It is therefore proposed that the identified property on the attached documents be deeded from property owner HRA to the City of Marshall. Subsequent to transferring of the property by deed, the deeded property would be dedicated for use as public roadway and streets as designated on the attached deed. Public utility easements would also be amended as described and would also be dedicated to public use pursuant to the description on the plat.

Motion made by Board Member Schafer, Seconded by Board Member Labat to approve Resolution No. 194, Second Series authorizing the proper Authority officials to transfer ownership of property owned in Commerce Park Second Addition to the City of Marshall. Voting Yea: Chairman Byrnes, Board Member Schafer, Board

Member Bayerkohler, Board Member Decramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 6-0**

ADJOURN

At 5:20 P.M., Motion made by Board Member Schafer, Seconded by Board Member Lozinski to adjourn.
Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Bayerkohler, Board Member Decramer,
Board Member Labat, Board Member Lozinski. The motion **Carried. 6-0**

Robert J. Byrnes
Chairman

ATTEST:

Sharon Hanson
Executive Director