



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 25, 2020
Category:	PUBLIC HEARING
Type:	INFO/ACTION
Subject:	Project Z75 / SAP 139-124-004: South 4 th Street Reconstruction Project – 1) Continuation of Public Hearing on Improvement; 2) Resolution Ordering Improvement and Preparation of Plans; 3) Consider Resolution Approving Plans and Specifications and Ordering Advertisement For Bids.
Background Information:	<p>A public informational meeting was held on January 23, 2020 at 5:30 p.m. at Marshall Municipal Utilities. At the public informational meeting, the attached petition opposing sidewalks on the east side of South 4th Street was provided to the City.</p> <p>Property owners affected by the above-referenced project have been notified, according to law, that a hearing would be held on February 25, 2020. At the public hearing on February 25, the project was proposed as follows: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4th Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, driveway aprons, water services, and sewer services to the right-of-way, a proposed 8' bike path along the west side of South 4th Street from Elaine Avenue to Country Club Drive, and new 5' sidewalk on the entire east side of South 4th Street.</p> <p>At the Council meeting on February 25, 2020, all voted in favor to continue the public hearing until the March 10, 2020 meeting.</p> <p>Based on feedback from the February 25 meeting, staff is proposing the project description for the continued public hearing as follows: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4th Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, new 5-ft. sidewalk on the west side of the street, driveway aprons, water services, and sewer services to the right-of-way.</p> <p>If the City Council decides to proceed with the project, the attached resolution has been prepared ordering the improvement and the preparation of plans.</p> <p>The plans and specifications have been prepared by City staff for the above-referenced project. If the City Council decides to proceed with this project, a resolution has been prepared approving the plans and specifications and ordering advertisement for bids.</p>
Fiscal Impact:	The engineer's estimate for the construction portion of the project is \$2,666,700.00. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$3,402,700.00. All improvements will be assessed according to the current Special Assessment Policy including, but not limited to, participation from Municipal State Aid System (MSAS), Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.
Alternative/Variations:	No alternative actions recommended.
Recommendations:	<p>Recommendation No. 1 – that the Council close the public hearing on improvement Project Z75 / SAP 139-124-004: South 4th Street Reconstruction Project.</p> <p>Recommendation No. 2 – that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the</p>

Resolution Ordering Improvement and Preparation of Plans” for Project Z75 / SAP 139-124-004: South 4th Street Reconstruction Project.

that the Council adopt RESOLUTION NUMBER XXXX, which is the “Resolution Approving Plans and Specifications and Ordering Advertisement for Bids” for Project Z75 / SAP 139-124-004: South 4th Street Reconstruction Project.

RESOLUTION NUMBER _____, SECOND SERIES

RESOLUTION ORDERING IMPROVEMENT
AND PREPARATION OF PLANS

WHEREAS, a resolution of the City Council adopted the 11th day of February, 2020, fixed a date for a Council hearing for proposed improvements under the following project:

PROJECT Z75 / SAP 139-124-004: SOUTH 4TH STREET RECONSTRUCTION PROJECT - This project consists of the following: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4th Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, new 5-ft. sidewalk on the west side of the street, driveway aprons, water services, and sewer services to the right-of-way.

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 25th day of February, 2020;

AND WHEREAS, the public hearing was continued to the 10th day of March, 2020, at which all persons desiring to be heard were given an opportunity to be heard thereon;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF MARSHALL, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council resolution receiving the Feasibility Report adopted the 28th day of January, 2020.
3. Jason R. Anderson, P.E. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Passed and adopted by the Council this 10th day of March, 2020.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by: Director of Public Works/City Engineer Jason R. Anderson, P.E.

RESOLUTION NUMBER _____, SECOND SERIES

RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, pursuant to a resolution passed by the council on March 10, 2020, the City Engineer has prepared plans and specifications under the following project in the following location and has presented such plans and specifications to the Council for approval.

PROJECT Z75 / SAP 139-124-004: SOUTH 4TH STREET RECONSTRUCTION PROJECT - This project consists of the following: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4th Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, new 5-ft. sidewalk on the west side of the street, driveway aprons, water services, and sewer services to the right-of-way.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official newspaper, the *Marshall Independent*, in *Finance & Commerce*, on the City of Marshall website, eGram, and on the Mn/DOT eAdvert website, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published two times in the *Marshall Independent*, one time in *Finance & Commerce*, and continuously on the City of Marshall website, eGram and the Mn/DOT eAdvert website until the date of bid opening, shall specify the work to be done, shall state the date, time and place that the bids will be received by the City Clerk, at which time they will be publicly opened in the Social Science (SS) Room #235 at SMSU, located at 1501 State Street by the City Clerk and Director of Public Works/City Engineer, will then be tabulated, and date, time and place time that the bids will be considered by the City Council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Clerk for 10 percent of the amount of such bid.

Passed and adopted by the Council this 10th day of March, 2020.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by: Director of Public Works/City Engineer Jason R. Anderson, P.E.