



MARSHALL

Office of the City Administrator

344 West Main | Marshall, MN
www.ci.marshall.mn.us

April 9, 2024

Dear Resident,

On Thursday February 29, 2024, the city's Public Improvement and Transportation Committee discussed Elaine Park maintenance with surrounding property owners (see attached notice for that meeting providing background on Elaine Park and options for park maintenance).

At this meeting, public comments were heard regarding options regarding future maintenance by either the city or property owners.

Staff will be recommending the following direction on city maintenance to City Council at their next meeting:

The City will perform any extraordinary maintenance it deems is necessary for the park such as filling a low spot that poses a hazard, removing invasive species or diseased trees, or removing fallen trees. The City will not be performing any routine maintenance such as mowing, weed spraying, tree trimming, litter removal, or leaf removal. Neighborhood parks often abut up to or are adjacent to private property. The City reminds neighboring property owners that city park property is not an extension of adjoining private property.

This recommendation will be brought forth to the **April 23, 2024 Council Meeting at 5:30 p.m.** held in City Council chambers, located at City Hall, 344 West Main Street. There will not be a public forum and no public comments will be heard for this agenda item, however it will be a public meeting that you can attend to hear the recommendation and subsequent Council action.

If you have any questions, please contact City Administrator Sharon Hanson at sharon.hanson@ci.marshall.mn.us or 507-537-6761.

Sharon Hanson

Sharon.hanson@ci.marshall.mn.us
507-537-6761

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