

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, June 09, 2026**

The regular meeting of the Common Council of the City of Marshall was held June 9, 2026, at City Hall, 344 West Main Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: James Lozinski, John Alcorn, Craig Schafer, Amanda Schroeder, and See Moua-Leske. Absent: None. Staff present included: Sharon Hanson; City Administrator; Pamela Whitmore, City Attorney (remote); Jason Anderson, Director of Public Works/ City Engineer; E.J. Moberg, Director of Administrative Services; Jim Marshall, Director of Public Safety; Preston Stensrud, Park and Rec Supervisor; Emilie Larson, City Administrator Intern; and Steven Anderson, City Clerk.

Consider Approval of the Minutes of Meeting Held on May 26th

There were no requests to amend the minutes.

Motion made by Councilmember Schroeder, Seconded by Councilmember Alcorn to approve the minutes from May 26, 2026 as presented. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 6-0.**

Project SWM-003: Legion Field Stormwater Improvements Project-Phase III – Consider Resolution Accepting Bid (Award Contract)

In 2024, the Minnesota Pollution Control Agency (MPCA) solicited project proposals to distribute \$35M to communities for projects to prepare local stormwater infrastructure for the impacts of climate change. The intent of the funding was specifically identified to address water quantity and prevent localized flooding. Per the MPCA, extreme storms have pushed aging and undersized stormwater systems in communities across the state to the breaking point. Over the last 20 years, Minnesota has experienced 10 “mega-rain” events, where at least six inches of rain falls over an area of at least 1,000 square miles. At that time, City staff had identified the Legion Field Stormwater Improvements—Phase III project as an ideal candidate project for the funding. Phase III was the final project that was identified in the 2019 Legion Field Stormwater Study. Phase III would help remedy stormwater flooding in the areas of Kendall Street, Peltier Street, Glenn Street, and Simmons Street, as well as property east and north of the Nexus Apartments on Legion Field Road. The project included clearing and grading of approximately 1,100 FT of BNSF railroad ditch that conveys city stormwater from Legion Field Road to the north and east, a new stormwater pipe crossing of the BNSF railroad near Glenn Street, and new large diameter stormwater pipe to convey the water to a new stormwater pond to be constructed on city-owned land north of the Nexus Apartments.

The city was awarded an MPCA Grant in the amount of \$867,894.00. Bids were received on May 27, 2026, for the above-referenced project. Three bids were received as shown on the attached resolution awarding contract. The apparent low bid was received from Towne & Country Excavating LLC of Garvin, Minnesota in the amount of \$1,010,400.00. The engineer’s estimated range for the project was \$1,020,000-\$1,200,000.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to adopt Resolution 26-044 Accepting Bid for Project SWM-003: Legion Field Stormwater Improvements Project Phase III to Town and Country Excavating LLC of Garvin in the amount of \$1,010,400.00. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 6-0.**

Consider Approval of the Consent Agenda

There were no requests to remove an item from the consent agenda for additional discussion.

- Hazardous Materials Emergency Preparedness (HMEP) 1) Consider Acceptance of Grant for the Southwest Hazardous Materials Response Team; 2) Authorize the Director of Public Safety Jim Marshall to Administer the Grant
- Consider Authorization to Declare Bicycles as Surplus Property for the Marshall Police Department

- Consider Authorization to Declare Squad as Surplus Property for the Marshall Police Department
- Project AP-051: Self-Propelled Runway Snow Blower for Airport - Consider Authorization to Advertise
- Project AP-070: SW MN Regional Airport Aviation Fuel Facility Relocation Project - Consider Authorization to Advertise for Bids
- Consider Approval of Sponsorship Agreement with Ziegler for the Red Baron Arena & Expo
- Consider Approval for a Contract Between Southwest Sanitation and the Red Baron Arena & Expo
- Consider Approval of the Bills/Project Payments

Motion made by Councilmember Schroeder, Seconded by Councilmember Alcorn to approve the items on the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 6-0.**

Consider Approval of Joint Powers Agreement (JPA) between City of Marshall and the State of Minnesota

During COVID, the University of Minnesota (UofM) initiated a COVID wastewater monitoring program. The UofM wanted to test wastewater to determine if wastewater would be an indicator of the virus, based on shedding from those infected with it. They were able to detect the virus and determined that there was a benefit to public health. Since COVID, the Minnesota Department of Health (MDH) took over the program. MDH now tests for COVID and other major respiratory diseases like RSV and influenza. Wastewater monitoring cannot be linked to a specific individual or determine the exact number of people infected in a community. The trends over time provide information about whether a disease was present and increasing or decreasing. The Wastewater Department had been supplying samples since the program's onset, which involved preparing an influent sample for shipping on Mondays and Wednesdays at which time UPS picks the sample for delivery to the MDH lab. MDH had recently secured funding to pay a \$100.00 stipend for each sample submitted, up to \$10,000 per year. To receive the stipend, the city must enter into a Joint Powers Agreement with the State of Minnesota.

Motion made by Councilmember Schafer, Seconded by Councilmember Moua-Leske to approve the Joint Powers Agreement between the City of Marshall and the State of Minnesota Department of Health. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 6-0.**

Consider Appointments to Various Boards, Commission, Bureaus, and Authorities

Interviews were held prior to the regular council meeting. Mayor Byrnes appointed the following:

Catherine Lee to the Planning Commission with a term to expire on May 31, 2029.

Motion made by Councilmember Schroeder, Seconded by Councilmember Lozinski to affirm the appointment to the Planning Commission. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 6-0.**

Commission/Board Liaison Reports

Byrnes	Community Service Advisory Board amended their by-laws and toured the new aquatic center. The Library Board began budget discussions and were informed by Lyon County that the county intended to pursue a minimum maintenance of effort.
Alcorn	No report.
Lozinski	No report.
Moua-Leske	No report.

Schafer	Airport Commission discussed the specs and advertisement for bids for a self-propelled snow blower as well as continued discussion regarding the fuel farm re-location.
Schroeder	No report.

Councilmember Individual Items

Councilmembers Lozinski and Schafer requested that Director of Public Safety Jim Marshall update the council on electric scooter and e-bikes. Marshall explained the differences and requirements under state statute for mobility devices, motorized foot scooters, e-bikes, motorized bikes, and motorcycles. Marshall noted that many retailers are advertising motorized bikes and electric motorcycles as e-bikes when they are not by definition e-bikes. Electric scooters should only be ridden by one person over the age of 12 and anyone under 18 must wear a helmet. Most often youth within the city are double up riders, not wearing helmets and are not of legal age to use electric scooters. Parents need to be more responsible for their children so another accident that resulted in the severe injury of a child on an electric scooter could be prevented.

City Administrator

The Bandshell Advisory Committee issued a community survey to receive feedback. Hanson also spoke about the minimum maintenance of effort proposal from Lyon County regarding the Library. The Library Director indicated that all part time staff at the library would need to be removed and there would be a reduction in services including the possible closing of the Balaton and Cottonwood locations.

Director of Public Works/City Engineer

Updates were given on the following projects: Highway 19; Fifth Street; Southview Bike Trail; diversion channel; and sewer lining project.

City Attorney

No report.

Administrative Brief

There were no questions on the Administrative Brief.

Information Only

There were no questions on the Information Only items.

Upcoming Meetings

There were no questions on the Upcoming

Adjournment

At 5:56 PM Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to adjourn the meeting. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 6-0.**

Attest:

City Clerk

Mayor