



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, February 24, 2026
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Project ST-020: South 5th Street (Saratoga to Main) Reconstruction Project - Consider Resolution Approving Plans and Specifications and Ordering Advertisement for Bids
Background Information:	<p>This project consists of: complete street reconstruction of South 5th Street from approximately 300-FT west of W. Main Street to W. Saratoga Street. Reconstruction includes the intersection of W. Saratoga Street and S. 5th Street, and work items include: curb and gutter, driveway approaches, and sidewalks. Underground utility work includes sanitary sewer main and services, water main and services, and storm sewer replacement.</p> <p>The plans and specifications have been prepared by City staff for the above-referenced project. If the City Council decides to proceed with this project, a resolution has been prepared approving the plans and specifications and ordering advertisement for bids.</p> <p>Staff is targeting a March 31st bid opening and an April 14th project award at Council.</p>
Fiscal Impact:	<p>The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$1,219,345.00.</p> <p>All improvements will be assessed according to the current Special Assessment Policy, including, but not limited to, participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of each project must include determination of funding sources.</p>
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt the Resolution 26-019, which is the "Resolution Approving Plans and Specifications and Ordering Advertisement for Bids" for the above-referenced project.

RESOLUTION NO. 26-019

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, pursuant to a resolution passed by the council on February 10, 2026, the City Engineer has prepared plans and specifications under the following project in the following location and has presented such plans and specifications to the Council for approval.

PROJECT ST-020: SOUTH 5TH STREET (SARATOGA TO MAIN) RECONSTRUCTION PROJECT -- This project consists of: complete street reconstruction of South 5th Street from approximately 300-FT west of W. Main Street to W. Saratoga Street. Reconstruction includes the intersection of W. Saratoga Street and S. 5th Street, and work items include: curb and gutter, driveway approaches, and sidewalks. Underground utility work includes sanitary sewer main and services, water main and services, and storm sewer replacement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official newspaper, the Marshall Independent, in Finance & Commerce, on the City of Marshall website, eGram, and on the Mn/DOT eAdvert website, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published two times in the Marshall Independent, one time in Finance & Commerce, and continuously on the City of Marshall website, eGram and the Mn/DOT eAdvert website until the date of bid opening, shall specify the work to be done, shall state the date, time and place that the bids will be received by the City Clerk, which time they will be publicly opened by the City Clerk and Director of Public Works/City Engineer, will then be tabulated, and will indicate the date, time and place time that the bids will be considered by the City Council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Clerk for 10 percent of the amount of such bid.

Passed and adopted by the Council this 24th day of February, 2026.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by: Director of Public Works/City Jason R. Anderson, P.E.