

**Adult Community Center Commission Meeting**  
**Wednesday, June 9, 2021**

Present: Fran Andrzejewski, Ray Sorenson, Russ Labat, Jim Tate, Heather Radke and Barb Lipinski

Approval of Minutes: Minutes were approved as printed for April 14, 2021.

Election of a chair for the Commission was held. A unanimous ballot was cast for Fran Andrzejewski. M/S/P

**Project updates were given:**

Windows that may need replacing were looked at. At this point are not seeing any rotting. Are able to get window cranks as replacements.

Office: after the meeting in April a couple of us looked around the facility. It was determined that the best spot to place an office would be the coat room area. The coat racks can be moved to the outer wall of the office. This is not being pushed at the moment due to two factors: one is we are waiting for City Hall to be completed to get input from Ray Henrikson and second is the transition to get a replacement for Heather. Plans are to have Ray come give us insight the end of July.

Bathroom stalls: Working with Chris Moede from Sussner Construction. Barb will be meeting with him on Thursday to determine a timeline and pick out colors for the walls. The MASC (seniors) are stepping up and are willing to pay for this change. The cost of the project is \$5810. It was questioned if we are ADA compliant. Barb shared that she had Ray come over from City to make sure there were no issues. It was reported that if we replace the walls as is there would be no issues. We cannot change the size of any of the stalls. That is the plan going forward. If we made any changes to the size of the stalls there would be a larger issue as we would not have enough stalls to meet current ADA compliance. Definitely not making any changes to the size of the stalls.

**Yearly contracts:**

MASC, Inc contract was discussed. It was shared that the seniors have paid \$550 rent per month. This has stayed steady since 1988. Seniors also have stepped up in big ways to support improvements at the Center. It was shared that the seniors have paid 1/3 of the costs of improvements since 1988. This informational sheet will be sent out to the Commission members. At our next meeting we will consider to approve this yearly contract for another year, if there is no further information needed.

LSS Senior Dining contract was discussed. Line item 3 was discussed. Asked how long this reimbursement has been in place. It was reported eighteen cents per meal had been in place since 2015. Discussion was held on the rising cost of water and utilities. Is there a need to have the conversation that this reimbursement needs to be raised? It was suggested to have Lisa from LSS attend our next meeting to discuss the possibility of raising the cost. Also ask Lisa to provide what other sites are currently reimbursing at. It was reported that LSS served home delivered meals the entire time throughout the pandemic and their numbers have stayed steady with a couple of big food disbursement give away. Line item 4 was also discussed. It was shared that at this time general rentals do not have access to the kitchen. The city and the MASC have used the kitchen several times for special events. The City has used the kitchen for employee recognition events and for public input events and the MASC has used the kitchen for Crazy Days, membership drives, Christmas program and special membership events. It was agreed to leave line 4 as is. Short sharing of could we possibly open the kitchen to all renters and how would that look for the LSS program? It was also shared that this program is of value to our community. It is also a program that does not cover their cost of utilities to run the program. A win for the community in having this service available for seniors. At our next meeting we will invite Lisa to attend.

**Resignation:**

Heather shared that she has taken a new position with the Y. She was asked to share why she choose to make this transition. Heather shared that during the pandemic she was furloughed and there was no contact with the seniors. The seniors were the individuals that were most vulnerable, now at home and no contact with an organization they were in constant contact with. When she returned she was at 10 hours a week...not enough to make it work for her family. So she sought out another part time job and obtained one at the Y. This was shared immediately with Sharon, Scott, Barb and the seniors. Her heart is with the seniors. Shortly after she obtained her job at the Y, the city upped her hours to 24. Then the Y came to her with a job offer that she couldn't turn down as it fit her career goals and family well. She was offered a full-time position with benefits. In the years

prior to Covid the Commission had approved pushing forward to have Heather's hours upped to 40 or at least to the point of offering her benefits. To this point that has not happened. The City did up her hours to 29 just short of being able to obtain any benefits. This also creates an issue when Barb needs to take time off. She has maxed out her time off, due to working with a part-time schedule and is currently not earning any vacation time. For example: if Barb takes off a week, then Heather would work the full 40-hour week with no benefits. The two of them would have to adjust her hours to try to minimize the impact of Barb taking off and trying to keep Heather's hours at 29. Not an ideal situation when working with over 600 members and having current participation rates of contact at over 300 per day. From January through May of this year there has been over 33,000 participants at the Center. With programs being offered on 103 days during this time frame, they were able to serve over 320 seniors every day! Heather's and Barb's passion for serving the seniors was very evident. It was also shared that the seniors who come to the Center are the ones who made Marshall the community it is. They are a huge resource for this community and are committed to Marshall. They volunteer and raise many dollars that constantly impact Marshall. The seniors are the ones who are shopping locally, eating out locally and paying property taxes. The seniors believe in the Center and have stepped up big time to help maintain the building in the beautiful condition it is in. Paying for 1/3 of the costs of repairs since 1988. Finally, it was shared that there are individuals out there in the senior field who are looking to make a job change. This is a source for Marshall to engage in making Marshall a place to age in place. They won't change from a full-time position to a part-time position with no benefits. These are individuals who also love serving the senior population. It was stated that the city seeks to obtain the best employees...and now the city also needs to retain these exemplary employees.

**Budget:**

Barb shared that she would like to see the budget remain where it is at and keep the part-time position at minimum. The best case would be to have the part-time hours upped to full time or at least part-time with benefits. It was suggested to push forward for increasing Heather's current position to full time. Barb stated that she has always been very diligent in requesting dollars only as needed, as it is taxpayer's dollars. She would push forward to have that position increased to either part-time with benefits or full time.

Meeting was adjourned at 1 p.m. followed with a walk through the center to look at and discuss possible office location, as noted in minutes.