

PUBLIC HOUSING COMMISSION

202 N. FIRST STREET

MARSHALL, MN 56258

June 21, 2021

PARKVIEW APARTMENTS

3:30 P.M. BOARD MEETING

- 1 Call to Order:
2. Roll Call:
3. Approval of Previous Meeting Minutes: May 10th, 2021
4. Reports:
 - A. **Seven** Month report for Operating Statement for FY 2021.
 - B Accounts Receivable/Payable.
 - C. Occupancy/ Maintenance Report
5. CFP - 2020. Fire Alarm System is under way.
2021- Consultant reviewed parking lots.
6. New Business:
 - A. Washer / Dryer Update. Payment.
 - B. Update on repairs for the Generator.
 - C. Continental Flooring Hires a Flooring Inspector.
 - D. E-mail from Jessie Dehn, (City of Marshall), on First Street Construction, PHC cost for Street repairs,
 - E. Revenue Recapture Report.
 - F. Approve Letter from Auditor, Chair and Director Need to Sign.
 - G. Resolution # 21-08, Approve Audit Report FY 2020.
 - H. Approve a slate of Officers, for Approval at July Meeting.
 - I. Review and discuss CFP 21, Proposals. These are not contracts.
7. Executive Director Items:
 - A.
8. Commissioner Items:
 - A.
9. Date and Time for Next Regular Meeting, July 12th, 2021. 3:30 p.m.
10. ADJOURN TIME

**PUBLIC HOUSING COMMISSION
OF THE CITY OF MARSHALL
PARKVIEW APARTMENTS**

Minutes of the Meeting of
April 12, 2021

Meeting called to Order: 3:30 P.M. by Chairman Walker.

Members Present: Farrell, Walker, Reilly, Janiszkeski,
Knoben, Rickgarn.
Absent: Edblom.

MOTION by Walker, seconded by Janiszkeski, to approve the minutes of the March 8th, 2021 meeting. All voted in favor, motion passed.

REPORTS:

Five Month Operating Statement for FYE 21 was reviewed by the Board. Motion by Janiszkeski, second by Rickgarn to approve the monthly report. All voted in Favor, Motion passed to approve the report. Chairman signed report.

Account Receivable/Payable: One month of reports were reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 020040 to # 020090 in the amount of \$ 60,422.54 Motion by Walker, second by Reilly, to approve the report. All voted in Favor, Motion Passed.

Occupancy Report: Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP-2020. Fire Alarm System installation is under way, pictures And e-mails to look over.

CEP-2021. The new system to upload information crashed, no new details.

New Business:

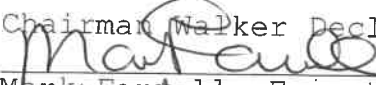
- A. Washer /Dryer Update-payment.
- B. Update on repairs for Generator.
- C. Two quotes to replace Awnings at Parkview.
- D. Letter from Jason Anderson, (City of Marshall), information on First Street Construction.


Executive Director Items:

Commissioner Items:

Next Meeting: MAY 10th 2021 3:30 p.m. Community Room.

Chairman Walker Declared the meeting adjourned at 4:25 p.m.


Mark Farrell, Executive Director


Board Member