

## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Presenter:</b>	Steven Anderson
<b>Meeting Date:</b>	Tuesday, July 22, 2025
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Approval to Change the Regular Meeting on December 23 to December 16
<b>Background Information:</b>	<p>Minnesota Statute 13D.04 Notice of Meetings requires that a schedule of regular meetings of the public body is kept on file at its primary offices, which would be the office of the City Clerk.</p> <p>Staff recommend that the December 23rd Regular Meeting date be moved to Tuesday, December 16<sup>th</sup> due to Christmas.</p>
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	<ol style="list-style-type: none"> <li>1) Move the December 23rd regular meeting date to Tuesday, December 16, 2025.</li> <li>2) Direct the City Clerk to update the schedule of 2025 Regular Council Meeting Dates that is to be kept on file to comply with Minnesota Statute 13D.04 to reflect the recommended changes.</li> </ol>