

CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, July 22, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Sounds of Summer - Consider Request Private Use of Public Streets and Parking Lots (August 20-24, 2025)
Background Information:	<p>Attached is a request from the Marshall Festivals, Inc. committee officers requesting permission for the following:</p> <ul style="list-style-type: none"> - Closure of Whitney Lot (Gambler Lot) as follows: <ul style="list-style-type: none"> - 8/20 (Wed) Partial lot closure for set-up. Exterior in and out lanes open for traffic to loop, interior two way access is closed and interior parking stalls are closed. - 8/21 (Thurs) Partial lot closure for morning, full closure beginning in the afternoon. - 8/22 (Fri) – 8/24 (Sun) Full lot closure until Sunday afternoon. - Parade Line-Up (08/23/2025 (Sat)): Closure of East Lyon Street, beginning at the corner of Jewett Street to South Bruce Street on Saturday, August 23, 2025 starting at approximately 12 PM to approximately 6 PM. Line-up would begin at 2 PM. - Parade (08/23/2025 (Sat)): Closure of East Lyon Street from South Bruce Street to East Main Street and closure of Main Street from East Lyon Street to North 6th Street Saturday, August 23, 2025 from 3 PM to approximately 6 PM. Parade would start at 4 PM with an estimated 5:30 PM end time. <p>In accordance with Section 62-6 of the Marshall City Code, the Director of Public Works/City Engineer may refer any application for private use of public streets and parking lots on either a temporary or permanent basis to be considered by the Marshall City Council.</p> <p>In the past, the City's Public Safety and Public Works Divisions have worked with applicants on the issues and public safety concerns that would need to be addressed as part of this request. In addition, it would be City Staff's intent to have a representative from the Committee present at the hearing to provide a brief overview of the activities and events that are going to occur during the celebration.</p>
Fiscal Impact:	There will be costs involved for personnel for set-up and take-down of the detours, barricades, traffic control and street sweeping. Staff is proceeding with plans and not charging fees for this event based on past practice. Costs for operations attributed to the parade only are estimated at less than \$5,000.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council approve the private use of public streets and parking lots for Sounds of Summer (August 20-24, 2025).