



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, January 14, 2020
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	INFO/ACTION
<b>Subject:</b>	Public Works Director Transition-Accept Recommendation from Personnel Committee
<b>Background Information:</b>	<p>Glenn Olson has announced his retirement effective Jun 12, 2020. As part of this transition I propose the following:</p> <p style="text-align: center;">Assign Glenn Olson as City Hall Owner's Representative effective immediately until June 12, 2020 (his retirement date) Appoint Jason Anderson as Public Works Director effective February 3, 2020 Fill the Assistant Engineer position following job description review.</p> <p>The Personnel Committee met on Monday January 7, 2020 and approved the above recommendation. The Public Works Director job description changed minimally, until there is a full review when the comparable worth study is updated later this year.</p>
<b>Fiscal Impact:</b>	<p>Overall, the above recommendation will incur a savings to the City of Marshall of just under \$10,000, due in part to the reduced salary with Director Olson's retirement.</p> <p>The Assistant Engineer is in part reimbursed by MMU with the annual payment of \$65,000. The MMU payment would not occur if the City does not hire an Assistant Engineer.</p>
<b>Alternative/ Variations:</b>	None
<b>Recommendations:</b>	<p>Assign Glenn Olson as City Hall Owner's Representative effective immediately until June 12, 2020 (his retirement date) Appoint Jason Anderson as Public Works Director effective February 3, 2020 Fill the Assistant Engineer position following job description review.</p>