

**CITY OF MARSHALL  
WORK SESSION  
M I N U T E S  
Tuesday, July 09, 2019**

The work session of the Common Council of the City of Marshall was held July 9, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 4:00 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: Steven Meister. Staff present included: Sharon Hanson, City Administrator; Glenn Olson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Scott VanDerMillen, Director of Community Services; Dave Parsons City Assessor; Ilya Gutman, Plan Examiner/Assistant Zoning Ad and Kyle Box, City Clerk.

**City Hall Update**

City Administrator Sharon Hanson opened the agenda item and provided the background information.

Barbra Midgarden Marks and Richard Engan of Engan Associates provided handouts to staff and the council for review and provided discussion on the plans to date. Mr. Engan provided additional comments on the project; fire suppression system, roof conditions, various alternatives and potential cost saving measures.

Ms. Marks provided a total project estimate of \$6.6 million with a timeline to have drawings and bids out in September or October of 2019.

Administrator Hanson discussed the proposed layout of the City Hall plans. There was further discussion by Council and Staff. Administrator Sharon Hanson also commented on temporary office space located at SMSU. There was further discussion on the temporary space and development of the project.

Engan and Associates have estimated that this would be a 2-year project but may be able to be compressed.

**Adjourn Meeting**

At 4:50 P.M., Mayor Byrnes adjourned the meeting.

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Mayor

Attest:

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City Clerk