



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Katie Brusven
Meeting Date:	Tuesday, December 19, 2023
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval of the Marshall Area Senior Citizens Rental Agreement and Lutheran Social Services Lease Agreement
Background Information:	<p>The Adult Community Center is proposing renewal of updated contracts with the local senior citizen organization, the Marshall Area Senior Citizen’s, Inc, and the onsite Senior Dining organization, Lutheran Social Services. Both contracts went under review in 2023.</p> <p>The LSS contract has remained largely the same since early 2000’s. Input was received from LSS onsite staff, LSS regional manager, the LSS State Director of operations as well as the Senior Finance Manager, the Adult Community Center Commission, and Marshall’s City Attorney’s office regarding appropriate and necessary updates. The updated enclosed contract incorporates feedback from each group, with two main points of interest. The first includes protective legal updates based on recommendations from the City Attorney’s office. The second regards the payment format and is at the request of LSS. LSS has historically paid a monthly utility fee per meal prepared onsite. Payments have varied each month with rates in the past 24 months ranging from \$215-\$540, with the average over the last 24 months being \$440. LSS proposed a flat monthly rate of \$475, a format that allows for a consistent budget of expenses for both parties. All parties involved are supportive of this change. We are requesting approval for renewal of the lease for 2024, using the updated contract.</p> <p>The MASC, Inc contract has remained largely unchanged for 35 years. Input was received from the MASC, Inc Board of Directors, the ACC Commission, ACC affiliated City Staff, and Marshall’s City Attorney’s office regarding appropriate and necessary updates. The enclosed proposed contract includes updates based on feedback from each of these groups. There are two points of interest concerning these changes. The first is that the changes are largely based on feedback from the City Attorney’s office to incorporate necessary legal verbiage. The second is that this contract would not need to be renewed annually as historically has been and would only need to be updated if either the MASC, Inc Board or the City of Marshall requests. We are requesting approval for approval of the contract beginning January 1, 2024.</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	To approve the rental agreement with MASC and the lease agreement with Lutheran Social Services