



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, January 9, 2024
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Country Club Trail Reconstruction Project – 1) Consider Resolution Authorizing Agent of Sponsoring Agency for Transportation Alternatives Project; 2) Consider Resolution Identifying Responsibility for Operation and Maintenance for Transportation Alternatives Project
Background Information:	<p>MnDOT District 8 is currently soliciting for 2028 Transportation Alternatives (TA) grant applications. The TA grant is an 80-20 grant to match program that provides funds for pedestrian and bike facilities, historic preservation, Safe Routes to School, and more. Previous projects the City had funded through this program include the RRFB School Crossings Project which was constructed in 2022, the C St.-Southview Trail Project which is scheduled for construction in 2025, and the East Lyon Street Trail Project which is scheduled for construction in 2026.</p> <p>The Country Club Trail Reconstruction project includes reconstruction of approximately 1,300 feet of off-street multi-use trail running parallel to County Club Drive. The reconstruction would start at Travis Road and end at Southview Drive. This project will replace distressed paving, construct ADA compliant pedestrian ramps and improve drainage within the limits of the project.</p> <p>Included with the Council packet are Exhibits A, E, and G from the grant application. Exhibits A & E visually identify the project and Exhibit G is the preliminary cost estimates.</p> <p>To complete the grant application process, staff would like the City Council to offer their support for our grant application and we will need two resolutions to be approved. One resolution identifies the City as the grant sponsoring agency and the entity responsible for managing the grant. The other resolution identifies the City as the responsible party for continued operation and maintenance of the shared use path.</p>
Fiscal Impact:	There is no fiscal impact today. If we are awarded a grant, we will be notified in Spring 2024. In today’s dollars, our cost estimate for City participation is \$70,936 in cash with the City also providing the services for grant application, project design, project permitting, and construction administration. These engineering services are valued at approximately \$56,750. Local cost participation may be funded through the use of Municipal State Aid Street (MSAS) funds.

Alternative/ Variations:	No alternative actions recommended.
Recommendations:	Recommendation No. 1 that the Council adopt RESOLUTION NUMBER 24-010, which is the Resolution Authorizing Agent of Sponsoring Agency for Transportation Alternatives Project. Recommendation No. 2 that the Council adopt RESOLUTION NUMBER 24-011, which is the Resolution Identifying Responsibility for Operation and Maintenance for Transportation Alternatives Project.

RESOLUTION NUMBER 24-010

**RESOLUTION AUTHORIZING AGENT OF SPONSORING AGENCY
FOR TRANSPORTATION ALTERNATIVES PROJECT**

BE IT RESOLVED that the City of Marshall agrees to act as sponsoring agency for the project identified as the Country Club Trail Reconstruction Project seeking Transportation Alternatives funding and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules, and regulations.

BE IT FURTHER RESOLVED that Jason R. Anderson, P.E., or his designee, is hereby authorized to act as agent on behalf of this sponsoring agency.

Passed and adopted this 9th day of January, 2024.

Mayor

City Clerk

The undersigned, being the duly qualified City Clerk of the City of Marshall, Minnesota, and as such the custodian of the books and records of said City, hereby certifies and attests that the attached copy of the Resolution Number 24-__, adopted on this 9th day of January, 2024 is a true and correct copy of the original of said Resolution which is on file and of record in my office.

Steven Anderson
City Clerk
City of Marshall

(SEAL)

RESOLUTION NUMBER 24-011

RESOLUTION IDENTIFYING RESPONSIBILITY FOR OPERATION AND MAINTENANCE FOR TRANSPORTATION ALTERNATIVES PROJECT

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS: Transportation Alternatives projects receive federal funding; and

WHEREAS: the Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS: the City of Marshall is the sponsoring agency for the transportation alternatives project identified as Country Club Trail Reconstruction Project.

THEREFORE BE IT RESOLVED THAT: the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation alternatives project.

Passed and adopted this 9th day of January, 2024.

Mayor

City Clerk

The undersigned, being the duly qualified City Clerk of the City of Marshall, Minnesota, and as such the custodian of the books and records of said City, hereby certifies and attests that the attached copy of the Resolution Number 24-__, adopted on this 9th day of January, 2024 is a true and correct copy of the original of said Resolution which is on file and of record in my office.

Steven Anderson
City Clerk
City of Marshall

(SEAL)