



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Steven Anderson
Meeting Date:	Tuesday, January 9, 2024
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval to Change Regular Meeting Dates in August and December
Background Information:	<p>Minnesota Statute 13D.04 Notice of Meetings requires that a schedule of regular meetings of the public body is kept on file at its primary offices, which would be the office of the City Clerk. The regular meeting of the city council on August 13, 2024 would fall on the same day as the state’s August Primary Election. Under Minnesota Statute 204C.03 sub. 1 “No special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town.”</p> <p>Staff is recommending that the August 13th Regular Meeting date be moved to Monday, August 12th to comply with state law and that the December 24th Regular Meeting date be moved to Tuesday, December 17th because of Christmas Eve.</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	<ol style="list-style-type: none"> 1) Move the August 13 regular meeting to Monday, August 12 and the December 24 regular meeting date to Tuesday, December 17. 2) Direct the City Clerk to update the schedule of 2024 Regular Council Meeting Dates that is to be kept on file to comply with Minnesota Statute 13D.04 to reflect the recommended changes.