



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, March 8, 2022
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project AP-003: Snow Removal Equipment (SRE) and Aircraft Rescue Firefighting Facility (ARFF) - Consider Agreement for the Transfer of Airport Federal Entitlement Funds and Authorize Execution and Filing of FAA Form 5100-110.
Background Information:	<p>The Airport receives \$150,000 annually in FAA entitlement funding. Those funds may be accumulated for up to four years. This caps the availability of federal entitlements at \$600,000, unless entitlement transfers are utilized. The Airport currently has \$600,000 available in 2022, of which \$150,000 will expire if not used or transferred this year.</p> <p>The City of Marshall desires to construct a new Snow Removal Equipment (SRE) and Maintenance Equipment Storage Building at the Southwest Minnesota Regional Airport. The existing building does not adequately accommodate all airport maintenance equipment storage needs. The new facility is planned to be constructed on the East Building Area of the airport, as shown on the recently completed Airport Master Plan.</p> <p>A joint city fire station and ARFF (Aircraft Rescue and Fire Fighting) facility is ultimately planned to be co-located on the site with the SRE/Maintenance Building. The facilities would share common use amenities and utilities. The joint city fire station and ARFF facility is not planned for final design or construction at this time.</p> <p>The Project has been identified on the airport CIP for several years. Below is the proposed timeline in the most recent airport CIP.</p> <p>Project Timeline Phase 1 – 2021: Preliminary Design Study and Funding Plan Phase 2 – 2022: Design and Site Preparation Phase 3 – 2023: Construction</p> <p>Based on this timeline, the City’s consultant, TKDA, includes the proposal of two \$150,000 entitlement transfers to ensure that those entitlements do not expire. The first transfer was authorized by the City Council at their meeting on March 23, 2021, to TOB (Dodge Center). These entitlement transfers will provide the City and TKDA with enough time to prepare the necessary pre-project planning documents to secure state aeronautics funding while also helping the City to secure enough FAA entitlement funds to facilitate the construction of this improvement in 2023.</p> <p>This item was presented to the Airport Commission at their meeting on March 1, 2022 with a recommendation to Council for approval of the transfer of 150,000 of MML Airport 2022 Federal Entitlement Funds to ACQ (Waseca).</p>

Fiscal Impact:	Please see attached "SRE/Maintenance Building Development Plan" as prepared by TKDA.
Alternative/ Variations:	No alternative actions recommended.
Recommendation:	<p>Recommendation No. 1: that the Council authorize the execution of the attached "Agreement between the City of Marshall, Minnesota, and the City of Waseca, Minnesota" for the transfer of 150,000 of MML Airport 2022 Federal Entitlement Funds to ACQ (Waseca) in use in constructing a multi-unit hangar. Waseca will in turn transfer back to Marshall \$150,000 in entitlements in 2023.</p> <p>Recommendation No. 2: that the Council authorize the transfer of Airport Federal Entitlement Funds and authorize execution and filing of FAA Form 5100-110 for the transfer of 150,000 of MML Airport 2022 Federal Entitlement Funds to ACQ (Waseca).</p>