



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, January 27, 2026
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project ST-013: N High Street (N 4th to Oak) Reconstruction Project - Consider Resolution Approving Plans and Specifications and Ordering Advertisement for Bids
Background Information:	<p>This project consists of: reconstruction and utility replacement on North High Street from North 4th Street to Oak Street, and sanitary sewer replacement in the alley between North 5th Street to North 6th Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer within the areas identified above. This project will include new water and sewer services to the right-of-way. Other items of work included in this project are pavement removal, aggregate base, bituminous surfacing, concrete driveways, sidewalks, curb and gutter and other minor work.</p> <p>The plans and specifications have been prepared by City staff for the above-referenced project. If the City Council decides to proceed with this project, a resolution has been prepared approving the plans and specifications and ordering advertisement for bids.</p> <p>Staff is targeting a March 17th bid opening and a March 24th project award at Council.</p>
Fiscal Impact:	<p>The engineer's estimate for the construction portion of the project is \$1,178,415. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$1,503,660.</p> <p>All improvements will be assessed according to the current Special Assessment Policy, including, but not limited to, participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of each project must include determination of funding sources.</p>
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt the Resolution 26-010, which is the "Resolution Approving Plans and Specifications and Ordering Advertisement for Bids" for the above-referenced project.

RESOLUTION NO. 26-010

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, pursuant to a resolution passed by the council on November 25, 2025, the City Engineer has prepared plans and specifications under the following project in the following location and has presented such plans and specifications to the Council for approval.

PROJECT ST-013: N HIGH STREET (N 4TH TO OAK) RECONSTRUCTION PROJECT -- This project consists of: reconstruction and utility replacement on North High Street from North 4th Street to Oak Street, and sanitary sewer replacement in the alley between North 5th Street to North 6th Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer within the areas identified above. This project will include new water and sewer services to the right-of-way. Other items of work included in this project are pavement removal, aggregate base, bituminous surfacing, concrete driveways, sidewalks, curb and gutter and other minor work.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official newspaper, the Marshall Independent, in Finance & Commerce, on the City of Marshall website, eGram, and on the Mn/DOT eAdvert website, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published two times in the Marshall Independent, one time in Finance & Commerce, and continuously on the City of Marshall website, eGram and the Mn/DOT eAdvert website until the date of bid opening, shall specify the work to be done, shall state the date, time and place that the bids will be received by the City Clerk, which time they will be publicly opened by the City Clerk and Director of Public Works/City Engineer, will then be tabulated, and will indicate the date, time and place time that the bids will be considered by the City Council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Clerk for 10 percent of the amount of such bid.

Passed and adopted by the Council this 27th day of January, 2026.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by: Director of Public Works/City Jason R. Anderson, P.E.