



## CITY OF MARSHALL AGENDA ITEM REPORT

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| <b>Presenter:</b>               | Steven Anderson   |
| <b>Meeting Date:</b>            | Tuesday, January 27, 2026   |
| <b>Category:</b>                | CONSENT AGENDA  |
| <b>Type:</b>                    | ACTION  |
| <b>Subject:</b>                 | Consider Approval of Amendments to the City of Marshall Data Inventory  |
| <b>Background Information:</b>  | <p>The Minnesota Government Data Practices Act (MGDPA) regulates how cities manage government data. Government data is defined as “all data collected, created, received, maintained, or disseminated by any government entity regardless of its physical form, storage media or conditions of use.”</p> <p>The types of data regulated by the MGDPA are not limited to paper files at city hall, but include computerized files, emails, photographs, charts, maps, videotapes, audio tapes, and even handwritten notes and working documents.</p> <p>The City of Marshall maintains a public document that provides an inventory of all private and confidential data on individuals that must be reviewed annually for changes. After its annual review staff found a few types of data that were missing from the inventory and now have them included.</p> |
| <b>Fiscal Impact:</b>           | n/a   |
| <b>Alternative/ Variations:</b> | To leave the data inventory as is.  |
| <b>Recommendations:</b>         | To have staff update the data inventory as required under the Minnesota Government Data Practices Act   |