

PUBLIC HOUSING COMMISSION

202 North First Street

MARSHALL, MN 56258

January 12th, 2026

4:00 P.M Board Meeting Agenda

- 1 Call to Order:
- 2 Roll Call:
- 3 Approval of Previous Meeting Minutes: December 8th, 2025
- 4 Reports:
 - A. **September - Month** report for Operating Statement for FY 2025
Fiscal Year End Unaudited Statement FY 2025.
One month (October) report for Operating Statement for FY 2026
 - B Accounts Receivable/Payable.
 - C Occupancy/ Maintenance Report
- 5 CFP. 2024 - Garages: Construction update.
2025- Generator Proposal,
Review Two Proposals, Award Contract to Architect Firm.
- 6 New Business:
 - A. Washer / Dryer Update. Payment. \$ 11/31-\$944.00, 12/31- \$ 786.00
 - B. HAI Insurance, response to Spoilage, Flood Coverage.
 - C. MVTV bid to update all existing Camera Equipment at Parkview.
 - D. Three Bids for Rain Gutters at 117 Grimes St.
 - E. Bid to replace and update Phones at Parkview Office.
- 7 Executive Director Items: .
 - A. As of Friday the 9th, we will be turning over a File to the Lawyers Office,
For Non payment of past due rent. (Deb. Unit # 2018.)
- 8 Commissioner Items:
 - A.
- 9 Date and Time for Next Regular Meeting, February 9th , 2026. 4:00 p.m.
10. ADJOURN TIME

**PUBLIC HOUSING COMMISSION
OF THE CITY OF MARSHALL
PARKVIEW APARTMENTS**

Minutes of the Meeting of
November 10th, 2025

Meeting called to Order: 4:06 P.M. by Chair Rickgarn.
Members Present: Farrell, Reilly, Rickgarn, Knutson.
Absent: Juarez, Alcorn, Both called In.
Also at the meeting was Linda Runia.

MOTION by Reilly, seconded by Knutson, to approve the minutes of the October 27th, 2025 meeting. All voted in Favor, Motion passed.

REPORTS: No Report-Month Operating Statement for FY 25. Motion by , second by to Approve the Monthly Report. All voted in Favor, Motion passed.

Account Receivable/Payable: A One-month report was reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 022809 to # 022824 in the amount of \$ 36,133.09 Motion by Knutson, second by Rickgarn, to approve the report. All voted in favor.

Occupancy Report: Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP- 2024. ^{Winchester} Winchester Unit Doors, Close Out Documents, Final Payment.

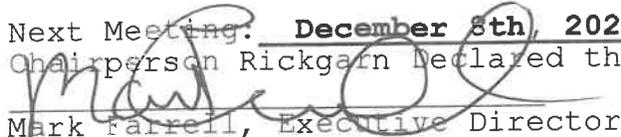
Garages: Update on garages was reported to the Board.
2025- Generator, compiling a list of Architects, will send Pre Bid Forms.

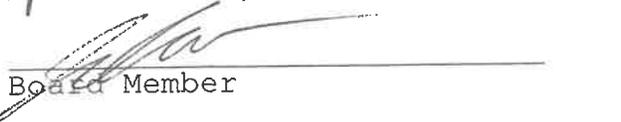
New Business:

- A. Washer /Dryer Update-payment. \$ 845.00 - 10/31/2025
- B. Ecolab Extermination, Set for 12/10/25.
- C. Matt Terfehr, requested e-mail Names to be used. The Board came up with these Names and would be passed on to Matt.
- D. Motion by Knutson, second by Rickgarn, to change the Board Meeting time from 3:30 to 4:00 p.m. All voted in Favor. Motion passed.

Next Meeting: December 8th, 2025 4:00 p.m.

Chairperson Rickgarn Declared the meeting adjourned at 5:10 p.m.


Mark Farrell, Executive Director


Board Member