



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, June 25, 2019
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Project Z70: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project - Consider Resolution Declaring Adequacy of Petition and Ordering Preparation of Report.
Background Information:	<p>Attached please find the resolution necessary for the initiation of the special assessment procedures for the above-referenced project area and as shown on the attached map.</p> <p>Per Minn. Stat. 429.031, subd. 1(f), if the council chooses to proceed with an improvement based on a petition, said petition must have the signatures of the owners of at least 35 percent in frontage of the property bordering the proposed improvements.</p> <p>City staff has determined that the signatures on the attached petition are of at least 35 percent of the property owners. The City Clerk has endorsed the petition indicating the petition has been examined, checked, and found the petition to be in proper form and signed by the owners of a least the required 35 percent of frontage.</p>
Fiscal Impact:	All improvements will be assessed according to the current Special Assessment Policy, potentially including but not limited to Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of these projects must include determination of funding sources.
Alternative/Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the "Resolution Declaring Adequacy of Petition and Ordering Preparation of Report" for Alley Improvements for the 100 & 200 Blocks of South High Street/South Whitney Street.

RESOLUTION NUMBER _____, SECOND SERIES

**RESOLUTION DECLARING ADEQUACY OF PETITION
AND ORDERING PREPARATION OF REPORT**

BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. A certain petition requesting the improvement of the common alleyway in the 100 and 200 blocks of South High Street and South Whitney Street, filed with the council on June 25, 2019, is hereby declared to be signed by the required percentage of owners of property affected thereby. This declaration is made in conformity to Minn. Stat. § 429.035.
2. The petition for proposed improvement is hereby referred to Glenn J. Olson, P.E. and that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Passed and adopted by the Council this 25th day of June, 2019.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by: Glenn J. Olson, P.E., Director of Public Works/City Engineer