

PUBLIC HOUSING COMMISSION

202 N. FIRST STREET

MARSHALL, MN 56258

December 29th, 2022

Brau Brothers

3:30 P.M. BOARD MEETING

- 1 Call to Order:
- 2 Roll Call:
- 3 Approval of Previous Meeting Minutes: November 14th, 2022
- 4 Reports:
 - A. **Twelve** Month report for Operating Statement for FY 2022.
One Month report for Operating Statement for FY 2023.
 - B Accounts Receivable/Payable.
 - C Occupancy/ Maintenance Report
- 5 CFP - 2021. Punch List items.
- 6 New Business:
 - A. Washer / Dryer Update. Payment
 - B. Meeting in St. Peter on HDS/ Doorways software! 12/08/2022.
 - C. HUD Letter on Audit for September Year End 2021.
 - D. REAC Certification of Statement .
 - E. Flooring/Tile update.
 - F. Review Security Deposit from other HRA's.
 - G. Action on Security Deposit's.
- 7 Executive Director Items:
 - A. Thank You to Janelle Sailer, and John DeCramer for being a part of the PHC Board.
- 8 Commissioner Items:
 - A.
- 9 Date and Time for Next Regular Meeting, December 19th, 2022. 3:30 p.m.
10. ADJOURN TIME

**PUBLIC HOUSING COMMISSION
OF THE CITY OF MARSHALL
PARKVIEW APARTMENTS**

Minutes of the Meeting of
October 17th, 2022

Meeting called to Order: 3:28 P.M. by Chair Reilly.

Members Present: Farrell, Reilly, Rickgarn, Sailor,
DeCramer, Knoben, Knutson

Absent: None

MOTION by Knoben, seconded by Knutson, to approve the minutes of the September 12th, 2022 meeting. All voted in favor, Motion passed.

REPORTS:

Eleven Month Operating Statement for FYE 22 was reviewed by the Board. Motion by Knoben, second by Rickgarn to approve the monthly report. All voted in Favor, Motion passed to approve the report. Chair signed report.

Account Receivable/Payable: One month of reports were reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 020878 to # 020956 in the amount of \$ 112,440.69 Motion by Knutson, second by Rickgarn, to approve the report.

Occupancy Report: Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP-2021. Parking lot all done, need to clean off over spray of oil south side of garage.

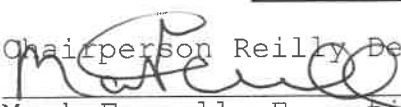
New Business:


- A. Washer /Dryer Update-payment.
- B. Reviewed REAC Inspection report, discussed several items.
- C. Motion by Reilly, second by Knutson, to approve Resolution # 23-01, Family Utility Allowances, effective 11/01/23. All voted in favor, Motion Passed.

Board Items: Board member Janelle Sailer, gave her notice that she was resigning off the PHC Board, She will stay on thru December. Her notice was sent into the City.

Next Meeting: November 14th, 2022 3:30 p.m. Community Room.

Chairperson Reilly Declared the meeting adjourned at 4:15 p.m.


Mark Farrell, Executive Director


Board Member