

**PUBLIC HOUSING COMMISSION**

**202 N. FIRST STREET**

MARSHALL, MN 56258

July 11th, 2022

PARKVIEW APARTMENTS

3:30 P.M. BOARD MEETING

1. Call to Order:
2. Roll Call:
3. Approval of Previous Meeting Minutes: June 13<sup>th</sup>, 2021
4. Reports:
  - A. **Eight** Month report for Operating Statement for FY 2022.
  - B. Accounts Receivable/Payable.
  - C. Occupancy/ Maintenance Report
5. CFP - 2021. New schedule from Duininck's for Parkview parking & Sewer drain, Work started Tuesday, July 5<sup>th</sup>,2022
6. New Business:
  - A. Washer / Dryer Update. Payment.  
Look over Contract. Approve New Contract.
  - B. E-mail on Flooring.
  - C. Update on Audit of Revenue Recapture.
  - D.
7. Executive Director Items:
  - A.
8. Commissioner Items:
  - A. John- Housing Study report.
9. Date and Time for Next Regular Meeting, August 8th, 2022. 3:30 p.m.
10. ADJOURN TIME

**PUBLIC HOUSING COMMISSION  
OF THE CITY OF MARSHALL  
PARKVIEW APARTMENTS**

Minutes of the Meeting of  
May 9, 2022

Meeting called to Order: 3:34 P.M. by Chair Reilly.

Members Present: Farrell, Reilly, Knobon, Sailor,  
DeCramer.

Absent: Rickgarn, Knutson, both called In.

MOTION by Knobon, seconded by Sailor, to approve the minutes of the April 11th, 2021 meeting. All voted in favor, Motion passed.

**REPORTS:**

**Six Month Operating Statement** for FYE 22 was reviewed by the Board. Motion by Knobon, second by Sailor to approve the monthly report. All voted in Favor, Motion passed to approve the report. Chair signed report.

**Account Receivable/Payable:** One month of reports were reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 020680 to # 020717 in the amount of \$ 57,436.51 Motion by Reilly, second by Knobon, to approve the report. All voted in Favor, Motion Passed.

**Occupancy Report:** Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

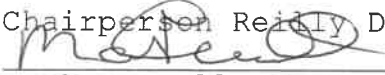
CFP-2021. Preliminary schedule from Duininck's for Parkview Parking lot and Sewer Drain.

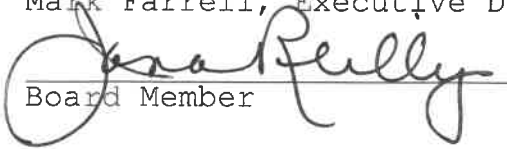
**New Business:**

- A. Washer /Dryer Update-payment. Chair Reilly discussed the option of redoing the laundry contract, doing a 50/50 split to help offset the repair costs. Will discuss with Russ.
- B. Update on Flooring, our carpet person came in and re did a small section of hallway tile. The tile was glued down and stayed down. Pictures were taken. Continental is reviewing the pictures and letters concerning this action. They will get back to us.

Next Meeting: June 13th 2021 3:30 p.m. Community Room.

Chairperson Reilly Declared the meeting adjourned at 4:18 p.m.

  
Mark Farrell, Executive Director

  
Board Member

6/13/22