



ATTN: **Robert Byrnes**
robert.byrnes@ci.marshall.mn.us

Subject: **Agreement for The Supervision of Electrical Maintenance Work only by Responsible Master Electrician of an Electrical Contractor for 2021-2022.**

This Agreement is to certify that the Class A master electrician of record for the electrical contractor **Meier Electric Inc.** is under contract to provide services for which an electrical contractor's license is required for the employer the **City of Marshall**.

As such, this master electrician will be responsible for planning, laying out, and supervising all electrical maintenance and repair work performed by this employer's registered unlicensed maintenance electricians on this employer's premises, as permitted under Minnesota Statutes § 326B.33, subd. 21, and for compliance of such work with National Electrical Code safety standards, as required under Minnesota Statutes § 326B.35.

The **City of Marshall** recognizes that under Minnesota Rules 3800.3500, subp. 8, the maintaining and repairing of electrical wiring, apparatus, and equipment permitted to be done by registered unlicensed individuals under the supervision of a master electrician is limited to the adjustment or repair or replacement of worn or defective parts of electrical equipment and replacement of defective receptacle outlets and manual switches for lighting control, and does not include the installation of new wiring, apparatus, and equipment or additions, alterations, or extensions to existing wiring, apparatus, or equipment.

The **City of Marshall** further understand that it is a misdemeanor under Minnesota Statutes § 326B.084 to knowingly and willfully make a false statement in any license application or other required form, or to perform or direct others to perform electrical work without the required license, and that under Minnesota Statutes § 326B.082, the Commissioner may revoke, suspend, or refuse to renew electrical licenses for such violations and may impose civil penalties up to \$10,000.00 for each violation.

Electrical Contracting and Service

This is an estimate only, not a contract for services. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started

The **City of Marshall** further understands that the department may require that the employer or designated responsible individual provide evidence of the manner in which they comply with the requirements of Minnesota Electrical Act.

The **City of Marshall** will notify the Department of Labor and Industry immediately upon termination of employment of the master electrician by Meier Electric Inc, upon termination of Meier Electric's **Agreement for The Supervision of Electrical Maintenance Work**, and of any changes of the unlicensed persons that are to be supervised under this agreement.

The **City of Marshall** declares that the information that is provided to MN DOLI on the "*certificate for The Supervision of Electrical Maintenance Work only by Responsible Master Electrician of an Electrical Contractor*" is true and correct to the best of the **City of Marshall** knowledge, and agrees to comply with the requirements of the Minnesota Electrical Act administered by the Department of Labor and Industry

The **City of Marshall** agrees to only allow knowledgeable, qualified individuals that are registered with the state of MN to perform electrical maintenance work at their facilities. It is the responsibility of the **City of Marshall** to provide the training and Personal Protective Equipment to their employees who engage in electrical maintenance work, as well as to determine which individuals are to be considered Qualified.

The **City of Marshall** will maintain and provide to Meier Electric a complete and accurate list of all electrical maintenance work that has been performed on a monthly basis for the purpose of inspection. Meier Electric will inspect this work and will correct any work that is not in compliance with the national electrical code.

Meier Electric Agrees to provide the Supervision of Electrical Maintenance Work to the **City of Marshall** on an Hour + Material basis as listed below.

Electrical Contracting and Service

This is an estimate only, not a contract for services. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started

BASE LABOR RATE FOR NORMAL BUSINESS HOURS	
ELECTRICIAN PER HR	60.00
APPRENTICE ELECTRICIAN PER HR	45.00

ELECTRICIAN OVER TIME LABOR RATE (> 8HRS PER DAY OR > 40HRS PER WK)	
BASE	35.00
Burden / Benefits	25.00
Net	60.00
Overhead and Profit	9.50
Overtime	17.50
TOTAL LOADED RATE	\$ 87.00

ELECTRICIAN SUNDAY AND HOLIDAY LABOR RATE	
BASE	35.00
Burden / Benefits	25.00
Net	60.00
Overhead and Profit	9.50
Overtime	35.00
TOTAL LOADED RATE	\$ 104.50

APPR. ELECTRICIAN OVER TIME LABOR RATE (> 8HRS PER DAY OR > 40HRS PER WK)	
BASE	23.00
Burden / Benefits	25.00
Net	48.00
Overhead and Profit	9.50
Overtime	13.00
TOTAL LOADED RATE	\$ 70.50

APPR. ELECTRICIAN SUNDAY AND HOLIDAY LABOR RATE	
BASE	23.00
Burden / Benefits	25.00
Net	48.00
Overhead and Profit	9.50
Overtime	23.00
TOTAL LOADED RATE	\$ 80.50

MATERIAL +	AT COST
SALES TAX +	7.38%
SHIPPING +	AT COST
MARK-UP +	15%
TOTAL	TOTAL MATERIAL

ELECTRICAL INSPECTION FEES (INVOICED AT COST)	TBD
ELECTRIC UTILITY SERVICE FEES AND CHARGES (INVOICED AT COST)	TBD

Electrical Contracting and Service

This is an estimate only, not a contract for services. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started

Mike Meier

This Agreement is Valid for 12 Months

ACCEPTANCE OF AGREEMENT

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified.

ACCEPTED:	Name and Title	_____
	Signature	_____
	Date:	_____

Electrical Contracting and Service

This is an estimate only, not a contract for services. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started

Minnesota Department of Labor and Industry
 Construction Codes and Licensing Division
 Licensing and Certification Services - Electrical
 443 Lafayette Road North
 St. Paul, MN 55155



CC0502

**ELECTRICAL EMPLOYER
 REGISTRATION APPLICATION**

Mailing Address:
 PO Box 64227
 St. Paul, MN 55164-0227

E-mail: dli.license@state.mn.us
 Web Site: www.dli.mn.gov/ccld.asp
 Directions: <http://www.dli.mn.gov/Direct.asp>
 Phone: (651) 284-5034

NEW Renewal Business Entity Change or
 Structure Change

Registration Fee = \$100.00

MAKE CHECK OR MONEY ORDER PAYABLE TO:
 MINNESOTA DEPARTMENT OF LABOR & INDUSTRY

REGISTRATION FEES ARE NONREFUNDABLE
Depositing of license fee does not constitute
granting of the license applied for.

The appropriate Certificate of Employment or Supervision
 form must be submitted along with this application before
 a registration will be issued.

PRINT IN INK OR TYPE
 MAKE A COPY OF THIS APPLICATION FOR YOUR RECORD

SPACE IN BOX FOR OFFICE USE ONLY			
Account #	632432	STK	B42ELELIC
Check Number		Amount Paid	
<input type="checkbox"/> PCK	<input type="checkbox"/> CCK	<input type="checkbox"/> MO	DLI Deposit Date
NOTICE: Pursuant to Minnesota Statute § 604.113, checks returned for nonpayment will be charged a \$30 service charge and may subject the issuer to additional civil penalties			
APPLICATION NUMBER:		REGISTRATION NUMBER:	

The information you as an individual provide in this application will be used by Department of Labor & Industry staff members to determine if you meet the Department's certification requirements. Minnesota Statute § 270C.72, subd 4, requires you to provide your social security number and Minnesota Business Identification number on this application. The other information is being requested for purposes of processing your application. With the exception of your Social Security or Minnesota Business Identification number, you are not legally required to supply the requested data on this application; however, failure to provide the requested information may delay the processing of your application or result in the denial of the same. Except for your name and designated address, the information you provide on this application is private data while the application is pending. Disclosure of this information to others may occur as authorized or required by law, including but not limited to the Attorney General's Office, the Department of Revenue, the Department of Human Services, upon court order, and/or for the purpose of verification and investigation. Once your certificate is issued, the information you provide, other than your Social Security number and non-designated address, becomes public data and may be released to anyone upon request.

1. FEDERAL EMPLOYER TAX NUMBER (FEIN) 41-6005351	2. MINNESOTA TAX NUMBER (MN ID) 80237011			
3. EMPLOYER LEGAL BUSINESS NAME CITY OF MARSHALL WASTEWATER FACILITY	4. TELEPHONE NUMBER 507-537-6776			
5. PHYSICAL ADDRESS (PO Box Not acceptable) 600 ERIE ROAD	CITY MARSHALL	STATE MN	ZIP CODE 56258	COUNTY LYON
6. MAILING ADDRESS (PO Box is acceptable) (if applicable) 600 ERIE ROAD	CITY MARSHALL	STATE MN	ZIP CODE 56258	COUNTY LYON
7. EMPLOYER CONTACT NAME BOB BYRNES	8. CONTACT E-MAIL robert.byrnesci.marshall.mn.us	9. CONTACT TELEPHONE 507-537-6760		

10. This is to certify that the company making this application is in compliance with the provisions of M.S. §§ 326B.31 and 326B.33 and Minn. Rules, Chapter 3800 and 3801, including:

- (a) Compensation of any employee doing electrical work will be reported on an Internal Revenue Service W-2 form;
- (b) Where required, all electrical work will be performed by, or under the direct supervision of properly licensed or registered unlicensed persons. One licensed person shall supervise no more unlicensed persons than allowed by M.S. 326B.33, subd. 12;
- (c) I will immediately notify the Department in writing of any change of address, telephone number, change of business structure, change of responsible licensed individual, employment of others, or other information required on my application;
- (d) I understand that an individual may be the responsible licensed individual for only one contractor or employer;

I hereby declare that any statements herein are true and complete, with the same force and effect as though given under oath.

APPLICANT SIGNATURE	TITLE Mayor	DATE
---------------------	----------------	------

This material can be made available in different formats, such as large print, Braille or on audio.