



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, February 14, 2023
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project ST-009: W Lyon St. / N 3rd St. Reconstruction Project - Consider Resolution Approving Plans and Specifications and Ordering Advertisement for Bids.
Background Information:	<p>This project consists of: reconstruction and utility replacement on West Lyon Street from East College Drive to North 5th Street and North 3rd Street from West Main Street to West Redwood Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on West Lyon and North 3rd Streets. Other items of work included in this project are pavement removal, aggregate base, concrete surfacing, sidewalks, curb and gutter, streetscaping, and other minor work. Also included with this project will include reconstruction of the Addison Parking Lot adjacent to West Lyon Street and East College Drive. Reconstruction of the parking lot will include pavement removal, grading, aggregate base, and concrete surfacing.</p> <p>This reconstruction project has been discussed at multiple meetings of the PI/T Committee and Downtown Business Association (DBA), with meetings including Bolton & Menk and City staff. Numerous topics have been discussed, including: parking, lane widths, sidewalk and ADA standards, streetscaping, Main/3rd traffic signal, dedicated pedestrian signal (HAWK system), and many other more detailed topics. Most recently, the PI/T met on 01/24/2023 and will be meeting again on 02/14/2023 prior to the City Council meeting. City staff also met with the DBA on 02/08/2023.</p> <p>In addition, City staff has also held individual meetings with some of the affected business owners regarding the project.</p> <p>Included in the City Council packet are engineering plan sheets related to downtown landscaping for review. Some features of the final streetscape shown on the plans include:</p> <ul style="list-style-type: none"> - Each intersection incorporates curb bump outs to reduce the distance across the street for pedestrian street crossings and bring pedestrians closer to the vehicular traffic, making the pedestrian more visible. - Streets are slightly narrowed to increase sidewalk space. This results in a better pedestrian environment for downtown and also improves ADA accessibility by allowing for sidewalk cross slopes to be reduced (making the sidewalk flatter, or less steep). - Parking is adjusted from angle parking on both sides on W. Lyon Street to angle parking on one side, parallel parking on the other. This allows for the street to be narrowed for ADA and it allows for vehicles to have more space on the street than exists today, making the downtown area feel less restricted or less tight when driving. - Parking is added on N. 3rd Street between W. Lyon Street and W. Redwood Street by offering angle parking on one side and parallel parking on the other. The addition of parking was made possible due to the U.S. Postal Service moving the drop boxes from the street area to the alley area next to their property. - The one block of N. 3rd Street between W. Main Street and W. Lyon Street is converted from a two-way street to a one-way street heading in the direction from Main to Lyon. The traffic signal heads that face N. 3rd Street will be removed, but the signal will

	<p>remain in-place to stop traffic for pedestrian crossings of W. Main Street. Treatment of the traffic signal was studied by the City through a contract with Bolton & Menk and MnDOT has approved the Intersection Control Evaluation (ICE) that proposes this change. Leaving this signal was a concession and compromise of the City to the DBA because the DBA was not in support of traffic signal removal and installation of an RRFB or HAWK type of pedestrian signal.</p> <ul style="list-style-type: none"> - Streetscaping (landscaping) was added largely on the one block of N. 3rd Street between Main Street and W. Lyon Street. The majority property owner on the block has requested these types of improvements and the plan incorporates numerous offerings: landscaping areas with perennial plantings, benches, street lights that accommodate string lighting over the roadway area, possible string lighting, pedestrian plaza area between W. Main Street and the alley, roll-over type of curbing along the plaza for more cohesive usage during downtown events, lighted bollards along the roll-over type of curbing to allow for delineation between the street and sidewalk, street trees, and electrical pedestals throughout the block, including some that are large enough for food truck usage. Landscaping areas are “flush” or level to the sidewalk elevation as requested by the DBA. <p>At their meeting on 01/24/2023, the City Council conducted a public improvement hearing, ordered the improvement, and ordered preparation of plans and specifications. The plans and specifications have been prepared by City staff for the above-referenced project. If the City Council decides to proceed with this project, a resolution has been prepared approving the plans and specifications and ordering advertisement for bids.</p>
Fiscal Impact:	<p>The engineer’s estimate for the construction portion of the project is \$3,500,000. The total estimated project cost, including 5% allowance for contingencies and 16% for engineering and administrative costs is \$4,263,000. All improvements will be assessed according to the current Special Assessment Policy, including but not limited to participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem. Final approval of the project must include determination of funding sources.</p>
Alternative/ Variations:	<p>No alternative actions recommended.</p>
Recommendations:	<p>that the Council adopt the Resolution 23-012, which is the “Resolution Approving Plans and Specifications and Ordering Advertisement for Bids” for Project ST-009: W Lyon St. / N 3rd St. Reconstruction Project.</p>

RESOLUTION NUMBER 23-012

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, pursuant to a resolution passed by the council on January 24, 2023, the City Engineer has prepared plans and specifications under the following project in the following location and has presented such plans and specifications to the Council for approval.

PROJECT ST-009: W LYON ST. / N 3RD ST. RECONSTRUCTION PROJECT -The proposed project includes: reconstruction and utility replacement on West Lyon Street from East College Drive to North 5th Street, and North 3rd Street from West Main Street to West Redwood Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on West Lyon and North 3rd Streets. Other items of work included in this project are pavement removal, aggregate base, concrete surfacing, sidewalks, curb and gutter, streetscaping, and other minor work. Also included with this project will include reconstruction of the Addison Parking Lot adjacent to West Lyon Street and East College Drive. Reconstruction of the parking lot will include pavement removal, grading, aggregate base, and concrete surfacing.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official newspaper, the Marshall Independent, in Finance & Commerce, on the City of Marshall website, eGram, and on the Mn/DOT eAdvert website, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published two times in the Marshall Independent, one time in Finance & Commerce, and continuously on the City of Marshall website, eGram and the Mn/DOT eAdvert website until the date of bid opening, shall specify the work to be done, shall state the date, time and place that the bids will be received by the City Clerk, which time they will be publicly opened by the City Clerk and Director of Public Works/City Engineer, will then be tabulated, and will indicate the date, time and place time that the bids will be considered by the City Council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. All bids will be received by electronic bids only via BidVAULT and accompanied by a bid bond for 10 percent of the amount of such bid.

Passed and adopted by the Council this 14th day of February, 2023.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by: Director of Public Works/City Jason R. Anderson, P.E.