

**PUBLIC HOUSING COMMISSION**

**202 N. FIRST STREET**

MARSHALL, MN 56258

February 13th, 2023

3:30 P.M. BOARD MEETING

1. Call to Order:
2. Roll Call:
3. Approval of Previous Meeting Minutes: January 9<sup>th</sup>, 2023
4. Reports:
  - A. **Two** Month report for Operating Statement for FY 2023
  - B. Accounts Receivable/Payable.
  - C. Occupancy/ Maintenance Report
5. CFP - 2021. Punch List items.  
2022 – CFP. Five Year Plan Approved by HUD.
6. New Business:
  - A. Washer / Dryer Update. Payment ( Two Months).
  - B. PHC's, Assessment System Scoring Report.
  - C. Candidate for PHC Board from the Family Units.
  - D. Approve Resolution 23-03, Amended PHC Lease, Unit Deposits and Ceiling Rents.
7. Executive Director Items:
  - A.
8. Commissioner Items:
  - A.
9. Date and Time for Next Regular Meeting, March 13th, 2023. 3:30 p.m.
10. ADJOURN TIME

Public Housing Commission  
Of the City of Marshall  
PARKVIEW APARTMENTS  
Minutes of the Meeting of  
December 29<sup>th</sup>, 2022

Due to a lack of Quorum, the Chairman Reilly declared the December 29<sup>th</sup>, 2022 regular Board meeting canceled.  
Due to a light agenda, and no pressing items, all December Agenda items will be added to the January meeting.

Board Chair.

Java Reilly 1-9-23  
Mark Farrell

Mark Farrell, Executive Director

**PUBLIC HOUSING COMMISSION  
OF THE CITY OF MARSHALL  
PARKVIEW APARTMENTS**

Minutes of the Meeting of  
November 14th, 2022

Meeting called to Order: 3:32 P.M. by Chair Reilly.

Members Present: Farrell, Reilly, Rickgarn, Sailer,  
DeCramer, Knobon, Knutson

Absent: None

MOTION by Knutson, seconded by Knobon, to approve the minutes of the October 17th, 2022 meeting. All voted in favor, Motion passed.

**REPORTS:**

**( No Report) Month Operating Statement** for FYE 22 was reviewed by the Board. Motion by , second by to approve the monthly report. All voted in Favor, Motion passed to approve the report. Chair signed report.

**Account Receivable/Payable:** One month of reports were reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 020967 to # 021016 in the amount of \$ 78,697.59 Motion by Knobon, second by Sailer, to approve the report.

**Occupancy Report:** Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP-2021. Review Parking Lot Punch List, Picture of oil on south side of garage.

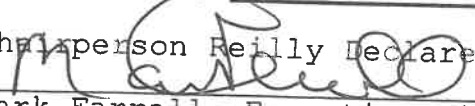
**New Business:**

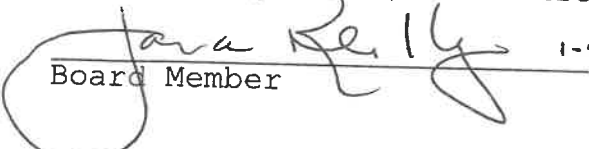
- A. Washer /Dryer Update-payment.
- B. Meeting in St. Peter on HDS/Doorways software.12/08/2022.
- C. Motion by Knutson, second by Reilly to approve Resolution # 23-02, Unaudited Financial Statements for FYE 09/30/2022.
- D. All voted in Favor, Motion passed.

**Board Items:**

Next Meeting: December 29<sup>th</sup>, 2022 3:30 p.m. Brau Brothers.

Chairperson Reilly Declared the meeting adjourned at 4:05 p.m.

  
Mark Farrell, Executive Director

  
Board Member

1-9-23