



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Presenter:</b>	Jason Anderson
<b>Meeting Date:</b>	Tuesday, January 24, 2023
<b>Category:</b>	PUBLIC HEARING
<b>Type:</b>	ACTION
<b>Subject:</b>	Project ST-009: W Lyon St. / N 3rd St. Reconstruction Project - 1) Improvement Hearing; 2) Consider Resolution Ordering Improvement & Preparation of Plans.
<b>Background Information:</b>	<p>Property owners affected by the above-referenced project have been notified, according to law, that a hearing would be held on January 24, 2023. A public presentation will be made followed by any discussion.</p> <p>This project consists of: reconstruction and utility replacement on West Lyon Street from East College Drive to North 5<sup>th</sup> Street and North 3<sup>rd</sup> Street from West Main Street to West Redwood Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on West Lyon and North 3<sup>rd</sup> Streets. Other items of work included in this project are pavement removal, aggregate base, concrete surfacing, sidewalks, curb and gutter, streetscaping, and other minor work. Also included with this project will include reconstruction of the Addison Parking Lot adjacent to West Lyon Street and East College Drive. Reconstruction of the parking lot will include pavement removal, grading, aggregate base, and concrete surfacing.</p> <p>This reconstruction project has been discussed at multiple meetings of the PI/T Committee and Downtown Business Association (DBA), with meetings including Bolton &amp; Menk and City staff. Numerous topics have been discussed, including: parking, lane widths, sidewalk and ADA standards, streetscaping, Main/3<sup>rd</sup> traffic signal, dedicated pedestrian signal (HAWK system), and many other more detailed topics.</p> <p>In addition, City staff has also held individual meetings with some of the affected business owners regarding the project.</p> <p>Included in the City Council packet are engineering plan sheets related to downtown landscaping for review. Some features of the final streetscape shown on the plans include:</p> <ul style="list-style-type: none"> <li>- Each intersection incorporates curb bump outs to reduce the distance across the street for pedestrian street crossings and bring pedestrians closer to the vehicular traffic, making the pedestrian more visible.</li> <li>- Streets are slightly narrowed to increase sidewalk space. This results in a better pedestrian environment for downtown and also improves ADA accessibility by allowing for sidewalk cross slopes to be reduced (making the sidewalk flatter, or less steep).</li> <li>- Parking is adjusted from angle parking on both sides on W. Lyon Street to angle parking on one side, parallel parking on the other. This allows for the street to be narrowed for ADA and it allows for vehicles to have more space on the street than exists today, making the downtown area feel less restricted or less tight when driving.</li> <li>- Parking is added on N. 3<sup>rd</sup> Street between W. Lyon Street and W. Redwood Street by offering angle parking on one side and parallel parking on the other. The addition of parking was made possible due to the U.S. Postal Service moving the drop boxes from the street area to the alley area next to their property.</li> </ul>

	<ul style="list-style-type: none"> <li>- The one block of N. 3<sup>rd</sup> Street between W. Main Street and W. Lyon Street is converted from a two-way street to a one-way street heading in the direction from Main to Lyon. The traffic signal heads that face N. 3<sup>rd</sup> Street will be removed, but the signal will remain in-place to stop traffic for pedestrian crossings of W. Main Street. Treatment of the traffic signal was studied by the City through a contract with Bolton &amp; Menk and MnDOT has approved the Intersection Control Evaluation (ICE) that proposes this change. Leaving this signal was a concession and compromise of the City to the DBA because the DBA was not in support of traffic signal removal and installation of an RRFB or HAWK type of pedestrian signal.</li> <li>- Streetscaping (landscaping) was added largely on the one block of N. 3<sup>rd</sup> Street between Main Street and W. Lyon Street. The majority property owner on the block has requested these types of improvements and the plan incorporates numerous offerings: landscaping areas with perennial plantings, benches, street lights that accommodate string lighting over the roadway area, possible string lighting, pedestrian plaza area between W. Main Street and the alley, roll-over type of curbing along the plaza for more cohesive usage during downtown events, lighted bollards along the roll-over type of curbing to allow for delineation between the street and sidewalk, street trees, and electrical pedestals throughout the block, including some that are large enough for food truck usage. Landscaping areas are “flush” or level to the sidewalk elevation as requested by the DBA.</li> </ul> <p>The City Council is not being asked today to offer final approval of construction plans. The landscaping plans are included in the City Council packet for information-only as another method of exposing the City Council and the general public to the project plans as they are being discussed and created.</p> <p>If the City Council decides to proceed, the attached resolution has been prepared ordering the improvement and the preparation of plans. At a future City Council meeting, the City Council will be asked to pass a resolution that approves construction plans and specifications and authorizes staff to advertise for bids.</p> <p>To proceed with this project, adoption of the resolution ordering improvement requires a “super-majority” vote, meaning the Council can only adopt the resolution by a four-fifths vote of all members of the Council.</p>
<b>Fiscal Impact:</b>	<p>The engineer’s estimate for the construction portion of the project is \$3,000,000. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$3,828,000. All improvements will be assessed according to the current Special Assessment Policy, including but not limited to participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem. Final approval of the project must include determination of funding sources.</p>
<b>Alternative/ Variations:</b>	<p>No alternative actions recommended.</p>
<b>Recommendations:</b>	<p>Recommendation No. 1: that the Council close the public hearing on improvement for Project ST-009: W Lyon St. / N 3rd St. Reconstruction Project.</p> <p>Recommendation No. 2: that the Council adopt RESOLUTION NUMBER 23-008, which is the “Resolution Ordering Improvement and Preparation of Plans” for Project ST-009: W Lyon St. / N 3rd St. Reconstruction Project.</p>

**RESOLUTION NO. 23-008**

**RESOLUTION ORDERING IMPROVEMENT  
AND PREPARATION OF PLANS**

WHEREAS, a resolution of the City Council adopted the 10<sup>th</sup> day of January, 2023, fixed a date for a Council hearing for proposed improvements under the following project:

**PROJECT ST-009: W LYON ST. / N 3RD ST. RECONSTRUCTION PROJECT** -The proposed project includes: reconstruction and utility replacement on West Lyon Street from East College Drive to North 5<sup>th</sup> Street, and North 3<sup>rd</sup> Street from West Main Street to West Redwood Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer on West Lyon and North 3<sup>rd</sup> Streets. Other items of work included in this project are pavement removal, aggregate base, concrete surfacing, sidewalks, curb and gutter, streetscaping, and other minor work. Also included with this project will include reconstruction of the Addison Parking Lot adjacent to West Lyon Street and East College Drive. Reconstruction of the parking lot will include pavement removal, grading, aggregate base, and concrete surfacing.

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 24<sup>th</sup> day of January, 2023, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF MARSHALL, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council resolution receiving the Feasibility Report adopted the 10<sup>th</sup> day of January, 2023.
3. Jason R. Anderson, P.E. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Passed and adopted by the Council this 24<sup>th</sup> day of January, 2023.

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Mayor

ATTEST:

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City Clerk

This Instrument Drafted by:  
Jason R. Anderson, P.E.  
Director of Public Works/City Engineer