



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, March 23, 2021
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Agreement for the Transfer of Airport Federal Entitlement Funds and Authorize Execution and Filing of FAA Form 5100-110.
<b>Background Information:</b>	<p>The Airport receives \$150,000 annually in FAA entitlement funding. Those funds may be accumulated for up to four years. This caps the availability of federal entitlements at \$600,000, unless entitlement transfers are utilized. The Airport currently has \$600,000 available in 2021, of which \$150,000 will expire if not used or transferred this year.</p> <p>The City of Marshall desires to construct a new Snow Removal Equipment (SRE) and Maintenance Equipment Storage Building at the Southwest Minnesota Regional Airport. The existing building has outlived its useful life, and does not adequately accommodate all airport maintenance equipment storage needs. The new facility is planned to be constructed on the East Building Area of the airport, as shown on the recently completed Airport Master Plan.</p> <p>A joint city fire station and ARFF (Aircraft Rescue and Fire Fighting) facility is ultimately planned to be co-located on the site with the SRE/Maintenance Building. The facilities would share common use amenities and utilities.</p> <p>The Project has been identified on the airport CIP for several years. Below is the proposed timeline in the most recent airport CIP.</p> <p>Project Timeline          Phase 1 – 2021: Preliminary Design Study and Funding Plan          Phase 2 – 2022: Design and Site Preparation          Phase 3 – 2023: Construction</p> <p>Based on this timeline, the City’s consultant, TKDA, is proposing that two entitlement transfers will be performed, one in 2021, and one in 2022, to ensure that those entitlements do not expire. These entitlement transfers will provide the City and TKDA with enough time to prepare the necessary pre-project planning documents to secure state aeronautics funding while also helping the City to secure enough FAA entitlement funds to facilitate the construction of this improvement in 2023. John Peterson of TKDA will be present at the meeting to help address questions from our Council.</p>
<b>Fiscal Impact:</b>	Please see attached “SRE/Maintenance Building Development Plan” as prepared by TKDA.

<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendation:</b>	<p>Recommendation No. 1: that the Council authorize the execution of the attached “Agreement between the City of Marshall, Minnesota, and the City of Dodge Center, Minnesota” for the transfer of 150,000 of MML Airport 2021 Federal Entitlement Funds to Dodge Center in 2021 for use on reconstructing hangar taxilanes. Dodge Center will in turn transfer back to Marshall \$150,000 in entitlements in 2023.</p> <p>Recommendation No. 2: that the Council authorize the transfer of Airport Federal Entitlement Funds and authorize execution and filing of FAA Form 5100-110.</p>