

-UNAPPROVED-

MINUTES
WAYS AND MEANS COMMITTEE MEETING
May 13, 2025 @ 8:30 AM
344 West Main Street
Camden Room

MEMBERS PRESENT: Amanda Schroeder, See Moua-Leske, Amanda Schwartz(via zoom)

STAFF PRESENT: Steven Anderson, City Clerk; Karla Drown, Finance Director; E.J. Moberg, Director of Administrative Services; Jason Anderson, Director of Public Works; Dean Coudron, Public Ways Superintendent

OTHERS PRESENT: None

The meeting was called to order by Moua-Leske at 8:32 am.

Moua-Leske asked for approval of the agenda.

MOTION BY Schroeder SECONDED BY Schwartz to approve agenda. All voted in favor.

Moua-Leske asked for approval of January 28, 2025, minutes of the Ways and Means committee Meeting.

MOTION BY Schwartz SECONDED BY Schroeder to approve January 28, 2025, minutes of the Ways and Means committee Meeting. All voted in favor.

Chair Moua-Leske asked for discussion on Fire Department Scholarship. City Clerk, Anderson stated that the background and history of the scholarship was discussed at the last meeting, and we won't go over that again unless there are specific questions. The total amount in the fund was stated as well as the amount the Committee members have available today for awarding scholarships. The applications were provided at the meeting and members discussed eligibility and new versus repeats. With \$1,400 available, the members decided to award \$850.00 total, leaving a balance going forward. Beek, Felton, and Olsen are to receive \$250 and DeVlieger will receive \$100.

MOTION to award Beek, Felton, and Olsen \$250 each and \$100 to DeVlieger for the Fire Department Scholarship.

MOTION BY Schroeder, SECONDED BY Shwartz to approve. All voted in favor.

Chair Moua-Leske asked for discussion on Cannabis Fee Amendments. City Clerk, Anderson stated that the amendments were due to the fee schedule matching the statute. Anderson provided clarification of the types (i.e., micro, mezzo, cultivator, etc.) All of the items crossed off in the memo are those that can only be collected by the State.

MOTION BY Schroeder SECOND BY Schwartz to recommend the adjustments to the fee schedule for Cannabis related businesses. All voted in favor.

Chair Moua-Leske asked for discussion on the adjustment to City cost participation for sidewalk replacement policy. Director of Public Works, Anderson reviewed the background information provided in the memo. This is to increase the cost participation to \$3.25/SF of sidewalk replaced, with a maximum participation cost of \$1,250.0 by the city and only on one property per year. The process is the homeowner seeks a sidewalk permit, city staff inspect the current sidewalk and plans to meet current compliance. Then the city would issue payment.

MOTION BY Schroeder SECONDED BY Schwartz recommend approval of the revisions to the Sidewalk Replacement Cost Participation Policy as Chapter 4 – Section 4 (4-401) to the Administrative Policy. All voted in favor.

Chair Moua-Leske asked for discussion on Tree Dump Site. Director of Public Works, Anderson stated the area being discussed is east of ADM. This is the site where people dump leaves, tree branches, there is no staffing, and it is open 24/7/365. Public Ways Superintendent, Coudron stated that his staff are maintaining the site by pushing trees into piles, taking care of the illegally left garbage. This site is currently free for all. Those using it are Marshall residents, Lyon County residents, and commercial operators. Anderson stated that internally staff discussed the option of fence and gate. With that comes maintenance and the need for further decisions (i.e., locked, codes, staffing, etc.) There is currently a camera, however, it needs updates. We are wanting to start the conversations of the next steps, possibly charging commercial operators \$1,000-\$3,000 annually for use of the site, also updating the signage at the site with clear and concise information.

MOTION BY Schwartz SECONDED BY Schroeder to recommend to City Council the implementation of an annual fee of \$1,500 to commercial operators using the site. As well as placing a new sign at the site that states the area is for the use by Marshall residents only and is under camera surveillance. All voted in favor.

Meeting adjourned at 9:17 am.

Respectfully Submitted,

Karla Drown
Finance Director