

PUBLIC HOUSING COMMISSION

202 N. FIRST STREET

MARSHALL, MN 56258

November 18, 2024

3:30 P.M Board Meeting

- 1 Call to Order:
2. Roll Call:
3. Approval of Previous Meeting Minutes: October 21st, 2023
4. Reports:
 - A. **Month** report for Operating Statement for FY 2024 (No Report)
 - B Accounts Receivable/Payable.
 - C. Occupancy/ Maintenance Report
5. CFP. 2022 – Patio Doors Installed, Working on Second Walk Thru Items.
2023 – Patio Doors Installed, Plus East Main Doors. Working on Walk Thru Repair Items.
2024 – Nothing New.
6. New Business:
 - A. Washer / Dryer Update. Payment.
 - B. Review Letter from IRS on our EIN number.
 - C. Resolution # 24- 14, Closing out Wells Fargo Acct, transferring funds to New Bank. Taunton or US Bank.
 - D. Resolution # 24-13, Approve Family Utility Allowances, Effective . 12/01/2024 New Gas Unit Amounts.
 - E. Review Low Los Achievement Award from HAI Group
 - F. Review Old Deck and Stair Bids for Three Family Houses.
Look over pictures of New Deck and Stairs.
Review Invoice, Motion to Approve and Pay Invoice.
 - G. Parkview Main Sewer Line, Bid. Maybe Two Bids.
Review and Award a Bid.
 - H. Holiday party, Set for December 11th. See Flyer.
7. Executive Director Items:
8. Commissioner Items:
 - A.
9. Date and Time for Next Regular Meeting, December 9th , 2024. 3:30 p.m.
10. ADJOURN TIME

Public Housing Commission
Of the City of Marshall
PARKVIEW APARTMENTS
Minutes of the Meeting of
October 15th, 2024

Due to the Executive Director having Knee Surgery on September 3rd.
The September regular Board meeting will be held with the Regular
October Meeting. The October Board meeting date is set for
October 21st, 2024.

Board Chair.

Mark Farrell 10/21/24

Mark Farrell
Mark Farrell, Executive Director

**PUBLIC HOUSING COMMISSION
OF THE CITY OF MARSHALL
PARKVIEW APARTMENTS**

Minutes of the Meeting of
August 12, 2024

Meeting called to Order: 3:36 P.M. by Chair Rickgarn.

Members Present: Farrell, Rickgarn, Knutson, Katz,
Schroeder.

Absent: Juarez, Reilly

MOTION by Knutson, seconded by Rickgarn, to approve the minutes of the July 8th, 2024 meeting. All voted in favor, Motion passed.

REPORTS: Nine - Month Report, Operating Statement for FYE 24 was reviewed by the Board. Motion by Rickgarn, second by Knutson to approve the monthly report. All voted in Favor, Motion passed to approve the report.

Account Receivable/Payable: A One-month report was reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 022048 to # 022086 in the amount of \$ 51,742.47. Motion by Knutson, second by Rickgarn, to approve the report. All voted in favor.

Occupancy Report: Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP - 2022. No Action till August

CFP- 2023, No Action till August.

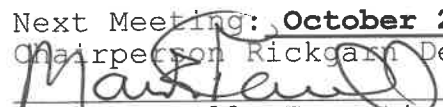
CFP- 2024, Looking over Site Plans for the garages.


New Business:

- A. Washer /Dryer Update-payment.
- B. Review Snow Bids for 24-25 Snow Season. Awarded Contract to Scott's Tree Service. All voted in Favor, Motion passed.
- C. Motion by Knutson, second by Rickgarn to approve Resolution # 24-10. New ACOP Policy. All voted in Favor, Motion Passed.
- D. Motion by Knutson, second by Rickgarn to Approve Resolution # 24-11. 12 Month Budget, 10/01/24 to 09/30/25. All voted in Favor, Motion Passed.
- E. Due to the Director out for Knee Surgery and the 14th of October a Holiday, the October Meeting will held on the 21st of October.

Next Meeting: October 21st, 2024 3:30 p.m.

Chairperson Rickgarn Declared the meeting adjourned at 4:06 p.m.


Mark Farrell, Executive Director

 10/21/24
Board Member