

Marshall-Lyon County Library
Regular Board Meeting Minutes
June 14th, 2021

Board Members Present: Michael Murray, Paul Graupmann, Russ Labat, Linda Baun, Ruth Bot, Eric DeGroot, Paula Botsford, and Anita Gaul. Staff Present: Director Michele A. Leininger, LuAnn Anderson, Christine DeGroot, and Paula Nemes. Others Present:

Called to order at 4:00 p.m. by M. Murray, President

Pledge of Allegiance.

Motion made by R. Labat, seconded by L. Baun to adopt agenda as presented. The motion passed unanimously.

Motion made by R. Labat, seconded by P. Graupmann to adopt the Consent Agenda with corrections as noted. The motion passed unanimously.

Old Business:

COVID 19 Re-Opening Update: Marshall is now open until 6:00. The branches are open 3 days a week. The Assistant Librarians will continue to have conversations with patrons about the hours. Deliveries are still being done in both communities.

We are still encouraging staff to wear a mask. We are now down to 3 staff members that are not vaccinated. The summer reading program has started and is having a good turnout. The two story times are still being videotaped for the Summer. Summer reading is doing well. Mornings are very busy. More furniture will be added by July 1st.

2022 Draft Budget: Health insurance is always an educated guess, given that the Library must have its budget done 6 months ahead. Personnel also includes shifting a part-time position into a fulltime one. Janitorial service agreement was tied with City Hall during remodel. The additional money for janitorial is for either the City or the Library will be contracting for the cleaning, as there are bids from two cleaning companies. A new van is not listed in this budget. July 1st at 9:00 AM is the Joint Library/City/County Budget Meeting. Motion made by P. Botsford, seconded by L. Baun. Roll Call Vote: Yes-P. Botsford, L. Baun, M. Murray, A. Gaul, P. Graupmann, R. Bot, and E. DeGroot. No-R. Labat.

New Business -

Surplus Equipment: 2 Apple iMacs would like to surplus. Motion made by L. Baun, seconded by E. DeGroot to approve surplus of equipment. The motion passed unanimously.

Reports

Director's Report: LuAnn's Retirement party will be Thursday, July 8th from 4:00-5:30. Asked for the Library to close early that day, with the window remaining open. No objections.

The Cottonwood library has not had internet or phone access for the last 3 weeks. L. Anderson is working with Frontier and Plum Creek to get this resolved.

Aimee Shouse's position on the board is now open. If anyone knows anyone who would be interested.

(E. DeGroot left the meeting at 5:10 PM.)

Will need to vote at the July meeting if we will be having an August meeting and on approving August bills.

Also, at the July meeting will need to discuss our meeting room policy.

Balaton, Cottonwood, or anyone in the county can still have deliveries but encouraging patrons to return to visiting the libraries or become part of the regular homebound service.

Board President Report: Update on Conference Committee bill for additional funding for Plum Creek from the State (RLBSS).

Friends: The Friend's next meeting is an open house on July 14th.

Plum Creek: They are meeting on Wednesday, June 16th. They are actively looking for a new director.

M. Murray adjourns the meeting at 5:45 p.m.

Respectfully Submitted,
Christine DeGroot