

PUBLIC HOUSING COMMISSION

202 N. FIRST STREET

MARSHALL, MN 56258

July 20, 2021

PARKVIEW APARTMENTS

3:30 P.M. BOARD MEETING

- 1 Call to Order:
2. Roll Call:
3. Approval of Previous Meeting Minutes: June 21st, 2021
4. Reports:
 - A. **Eight** Month report for Operating Statement for FY 2021.
 - B. Accounts Receivable/Payable.
 - C. Occupancy/ Maintenance Report
5. CFP - 2020. Update on Fire Alarm/ Elevator Upgrade. E-mail's.
2021- Surveying and soil boring completed.
6. New Business:
 - A. Washer / Dryer Update. Payment.
 - B. Update on repairs for the Generator.
 - C. Letter from City on appointment of new board members.
 - D. Approve Resolution # 21-09, Contract with Studio E, for Stairwell Window Replacement at Parkview.
 - E. Approve Resolution # 21-10, Contract with Studio E, for Parking Lot Improvement, and Sewer Replacement.
 - F. Review letter from Inspector on Hallway Tile. E-mail from Eric at Studio E.
7. Executive Director Items:
 - A.
8. Commissioner Items:
 - A.
9. Date and Time for Next Regular Meeting, August 9th, 2021. 3:30 p.m.
10. ADJOURN TIME

**PUBLIC HOUSING COMMISSION
OF THE CITY OF MARSHALL
PARKVIEW APARTMENTS**

Minutes of the Meeting of
May 10, 2021

Meeting called to Order: 3:32 P.M. by Chairman Walker.

Members Present: Farrell, Walker, Reilly, Janiszski,
Knoben.

Absent: Edblom, Rickgarn, Called In.

MOTION by Janiszski, seconded by Knoben, to approve the minutes of the April 12th, 2021 meeting. All voted in favor, motion passed.

REPORTS:

Six Month Operating Statement for FYE 21 was reviewed by the Board. Motion by Reilly, second by Walker to approve the monthly report. All voted in Favor, Motion passed to approve the report. Chairman signed report.

Account Receivable/Payable: One month of reports were reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 020100 to # 020129 in the amount of \$ 47,128.07 Motion by Walker, second by Knoben, to approve the report. All voted in Favor, Motion Passed.

Occupancy Report: Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP-2020. Fire Alarm System installation is under way, pictures
And e-mails to look over.

CEP-2021. All forms uploaded, waiting for Contract with Architects

New Business:

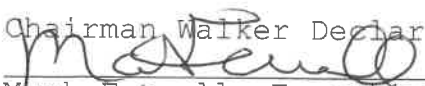
- A. Washer /Dryer Update-payment.
- B. Update on repairs for Generator.
- C. Contacted Awards Plus, for Awnings, already received a Bid from they use.
- D. Letter from Jessie Dehn, (City of Marshall), information on First Street Construction cost to PHC.
- E. CARES Act funding, Final request.


Executive Director Items:

Commissioner Items:

Next Meeting: JUNE 21st 2021 3:30 p.m. Community Room.

Chairman Walker Declared the meeting adjourned at 4:09 p.m.


Mark Farrell, Executive Director


Board Member