

PUBLIC HOUSING COMMISSION

202 N. FIRST STREET

MARSHALL, MN 56258

AGENDA

January 14, 2019

PARKVIEW APARTMENTS

3:30 P.M. BOARD MEETING

- 1 Call to Order:
2. Roll Call:
3. Approval of Previous Meeting Minutes: December 10th, 2018.
(Chairman Sign off on Minutes.)
4. Reports:
 - A. One Month Report for Operating Statement for FY 2019.
Two Month Report for Operating Statement for FY 2019.
 - B Accounts Receivable/Payable.
 - C. Occupancy/ Maintenance Report
5. CFP 2017- 1. Review Punch List Documents.
2018- 1. Information, Advertisement for Bids.
6. New Business:
 - A. Review Shift Log Reports from American Security.
 - B. Washer/Dryer Update. Payment, getting better at adding up numbers.
 - C. Fire Alarm System Test Report from Automatic Building Controls.
 - D. Date Set for Holiday Party.
 - E. PHA Score Report.
 - G. Resolution # 19-01, Approve Wage Schedule for FY 2020.
 - H. Resolution # 19-02, Approve Pay Equity Report.
7. Executive Director Items:
 - A.
8. Commissioner Items:
 - A.
9. Date and Time for Next Regular Meeting, February 11th, 2019. 3:30 p.m.
10. ADJOURN TIME;

**PUBLIC HOUSING COMMISSION
OF THE CITY OF MARSHALL
PARKVIEW APARTMENTS**

Minutes of the Meeting of
Monday November 19th, 2018

Meeting called to Order: 3:32 P.M. by Chairman Walker.

Members Present: Farrell, Janiszkeski, Knoblen, Walker,
Bayerkohler, Rickgarn, Reilly.
Absent: None

MOTION by Rickgarn, Seconded by Walker, to approve the minutes of the October 16th, 2018 meeting. All Voted in Favor, Motion passed.

REPORTS:

(No Report) Operating Statement for FYE 19 was reviewed by the Board. Motion by , second by to approve the report. All voted in Favor, Motion passed. Chairman signed the report.
Account Receivable/Payable: One month of reports was reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 018390 to # 018467 in the amount of \$ 53,777.93. Motion by Walker, Second by Knoblen, to approve the report. All voted in Favor, Motion passed.
Occupancy Report- Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP 17- 1. Update on a Punch List, from a walk thru on Nov. 1st.

CFP 18-1. 1. Review contract that is already approve by Board, Pictures of sub-flooring.

NEW BUSINESS:

- A. The Board reviewed Shift Log Reports from American Security.
- B. Washer/Dryer Update. Payment, Need to always check the numbers. Russ dropped off a second check.
- C. The Board read over a couple letters to the PHC staff from a Tenant at Parkview on changes to help the earth's land and air and water.

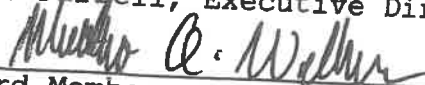
Executive Director Items:

Board Items:

Next Board Meeting: December 10th 2018 3:30 p.m. Parkview Office.

Chairman Walker Declared the meeting adjourned at 4:00 p.m.


Mark Farrell, Executive Director


Board Member