



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Presenter:</b>	Jason Anderson
<b>Meeting Date:</b>	Tuesday, December 17, 2024
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Project PK-034: Camden Trail – Northern Section Overlay Project – 1) Consider Resolution Authorizing Agent of Sponsoring Agency for Transportation Alternatives Project; 2) Consider Resolution Identifying Responsibility for Operation and Maintenance for Transportation Alternatives Project
<b>Background Information:</b>	<p>MnDOT District 8 is currently soliciting for 2029 Transportation Alternatives (TA) grant applications. The TA grant is an 80-20 grant to match program that provides funds for pedestrian and bike facilities, historic preservation, Safe Routes to School, and more. Previous projects the City had funded through this program include the RRFB School Crossings Project which was constructed in 2022, the C St.-Southview Trail Project which is scheduled for construction in 2025, the East Lyon Street Trail Project which is scheduled for construction in 2026, the Justice Park Trail Project and the Country Club Trail Reconstruction Project which are both scheduled for construction in 2028.</p> <p>The proposed project includes overlaying 12,100 LF of the existing trail that runs along the north side of Marshall. The limits of this work would be from TH 59 to N 7th Street, Kossuth Ave to Bruce Street to State Street (along TH 23) on the east side of Marshall. The proposed overlay would be a 2” thick with Class 1 shoulders with new curb ramps that are up to current ADA standards. These sections of trail were constructed in 2009 and the trail will require an overlay in 2029 to extend the life of the trail.</p> <p>Included with the Council packet are Exhibits A and G from the grant application. Exhibit A visually identifies the project limits and Exhibit G is the preliminary cost estimate.</p> <p>To complete the grant application process, staff would like the City Council to offer their support for our grant application and we will need two resolutions to be approved. One resolution identifies the City as the grant sponsoring agency and the entity responsible for managing the grant. The other resolution identifies the City as the responsible party for continued operation and maintenance of the shared use path.</p>
<b>Fiscal Impact:</b>	There is no fiscal impact today. The engineers estimate for the overlay project is \$452,000, our total request for the TA grant is for the amount of \$361,600. If we are awarded a grant, we will be notified in Spring 2025. In today’s dollars, our cost estimate for City participation is \$90,400 in cash with the City also providing the engineering services for grant application, project design, project permitting, and construction administration. These engineering services are valued at approximately \$72,320. The Engineering Department will continue to look for future grants to help pay the match, including but not limited, to State AT (Active Transportation) Grants.

<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	<p>Recommendation No. 1 that the Council adopt RESOLUTION NUMBER 24-117, which is the Resolution Authorizing Agent of Sponsoring Agency for Transportation Alternatives Project.</p> <p>Recommendation No. 2 that the Council adopt RESOLUTION NUMBER 24-118, which is the Resolution Identifying Responsibility for Operation and Maintenance for Transportation Alternatives Project.</p>

**RESOLUTION NUMBER 24-117**

**RESOLUTION AUTHORIZING AGENT OF SPONSORING AGENCY  
FOR TRANSPORTATION ALTERNATIVES PROJECT**

BE IT RESOLVED that the City of Marshall agrees to act as sponsoring agency for the project identified as the Camden Trail – Northern Section Overlay Project seeking Transportation Alternatives funding and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules, and regulations.

BE IT FURTHER RESOLVED that Eric R Hanson, P.E., or his designee, is hereby authorized to act as agent on behalf of this sponsoring agency.

Passed and adopted this 17<sup>th</sup> day of December 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

The undersigned, being the duly qualified City Clerk of the City of Marshall, Minnesota, and as such the custodian of the books and records of said City, hereby certifies and attests that the attached copy of the Resolution Number 24-117, adopted on this 17th day of December, 2024 is a true and correct copy of the original of said Resolution which is on file and of record in my office.

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Steven Anderson  
City Clerk  
City of Marshall

(SEAL)

**RESOLUTION NUMBER 24-118**

**RESOLUTION IDENTIFYING RESPONSIBILITY FOR OPERATION AND MAINTENANCE FOR TRANSPORTATION ALTERNATIVES PROJECT**

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS: Transportation Alternatives projects receive federal funding; and

WHEREAS: the Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS: the City of Marshall is the sponsoring agency for the transportation alternatives project identified as Camden Trail – Northern Section Overlay Project.

THEREFORE BE IT RESOLVED THAT: the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation alternatives project.

Passed and adopted this 17<sup>th</sup> day of December 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

The undersigned, being the duly qualified City Clerk of the City of Marshall, Minnesota, and as such the custodian of the books and records of said City, hereby certifies and attests that the attached copy of the Resolution Number 24-118, adopted on this 17<sup>th</sup> day of December, 2024 is a true and correct copy of the original of said Resolution which is on file and of record in my office.

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Steven Anderson  
City Clerk  
City of Marshall

(SEAL)