



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Mayor Bob Byrnes, Sharon Hanson-City Administrator			
Meeting Date:	Tuesday, December 17, 2024			
Category:	NEW BUSINESS			
Type:	INFO			
Subject:	Appoint Pam Whitmore, Kennedy and Graven as Civil Attorney and Matt Gross as Criminal Attorney, Approve Legal Services Agreement with Kennedy and Graven and Quarnstrom and Doering			
Background Information:	<p>Per City of Marshall Charter: The Mayor nominates to the City Council the person (s) to be appointed as City Attorney.</p> <p>Mayor has met with Attorney Pam Whitmore, Kennedy and Graven Law Firm and Attorney Matt Gross, Quarnstrom and Doering Law Firm.</p> <p>Mayor nominated, and Council affirmed, City Attorney at December 10th Council meeting Civil Attorney Pam Whitmore, Kennedy and Graven Law Firm and Criminal Attorney Matt Gross, Quarnstrom and Doering Law Firm.</p> <p>Section 3.04 City Attorney The Mayor shall nominate to the City Council the person to be appointed as City Attorney for the City of Marshall. The City Council and the Mayor shall vote and confirm said appointment by majority vote. The City Attorney shall serve for a term of two (2) years, the term of office to begin on the first regular meeting in January after the municipal election and continuing until a successor is appointed. The City Attorney shall perform legal services for the City under direction of the City Council and is removable at the discretion of the City Council. The City may contract with other attorneys to perform specific legal services as it deems necessary without discharging the City Attorney. The Marshall Municipal Utilities Commission are hereby authorized to employ the City Attorney in official matters and to pay for their services from their respective funds. The City Attorney may employ such staff and assistants as necessary.</p>			
Fiscal Impact:	2025 and 2026 fees are based on history of actual and value work:			
	Attorney	Retainer Fee 2024	Retainer Fee 2025	Retainer Fee 2026
	Whitmore	\$67,380	\$76,800	\$80,640
	Gross	\$68,217	\$80,000	\$81,600
Alternative/Variations:	n/a			
Recommendations:	Appoint Pam Whitmore, Kennedy and Graven as Civil Attorney and Matt Gross as Criminal Attorney, Approve Legal Services Agreement with Kennedy and Graven and Quarnstrom and Doering			