



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, June 17, 2025 at 6:15 PM

MINUTES

LOCATIONS:

Open Session to start at or after 6:30 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Ranjiv Khush – 145 North Road, Durango, CO 81303

Closed Session begins at 6:15 p.m.

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public attended this meeting in-person or remotely using one of the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/88134852296>; or by phone, 1-669-444-9171 using Webinar ID #: 881 3485 2296.

AGENDA ITEMS:

1. Call to Order and Roll Call

President Matt Samson called the meeting to order at 6:15 p.m.

DIRECTORS PRESENT

Jed Smith

Ranjiv Khush

Diana Maier

Larry Russell

Matt Samson

2. Adoption of Agenda

Vice President Smith made the motion to adopt the agenda. Director Maier seconded the motion.

There were no public comments.

Voting Yea: Directors Smith, Khush, Maier, Russell, and Samson

3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

There were no public comments on the following Closed Session item.

The Board convened to Closed Session and went to the Mt. Tam Conference Room at 6:16 p.m.

a. Conference with Real Property Negotiations

(California Government Code §54956.8)

Property:

Agency Negotiator: Ben Horenstein, General Manager

Negotiating Parties: Ross Valley Sanitary District

Under Negotiation: Price and Terms of Lease

The Board adjourned the closed session at 6:46 p.m. and reconvened to open session in the Board Room and via Zoom.

4. Reconvene to Open Session; Closed Session Report Out

The Board reconvened to Open Session at 6:47 p.m. President Samson stated that no reportable action was taken.

5. Public Comment on Non-Agenda Matters

There were three (3) public comments.

6. Directors' and General Manager's Announcements

- Water Resources Director Paul Sellier acted general manager for Ben Horenstein to announce and congratulate Marin Water's Pipe Tapping Team for placing 6th place in the nation at the pipe tapping competition at the American Water Works Association (AWWA) Conference.
- Both Directors Maier and Russell reported that they attended the AWWA Conference and complimented Engineering Planning Manager Elysha Irish and the District's consultant with Woodard & Curran for their presentation at the conference.
- Director Khush reported that he met with the Age Friendly Ross Group on June 4 to discuss the District's water supply development and water efficiency programs.

7. Board Committee Reports

- Watershed Committee Chair Ranjiv Khush highlighted key items that were discussed at the meeting on June 12.
- President Samson reported that he and Director Russell attended the North Bay Watershed Association Meeting and mentioned topics discussed at the meeting.
- Vice President Smith reported that he attended the Lagunitas Creek Technical Advisory Committee on June 6 and acknowledged staff's work on the Committee.

8. Consent Items

- a. June 3, 2025 Board Meeting Minutes

RECOMMENDATION: Approve the minutes of the Board of Directors' Regular Bi-Monthly Meeting on June 3, 2025

- b. General Manager's Report May 2025

RECOMMENDATION: Approve Report

- c. Consider a Position of Support for Certain Federal and State Legislation

RECOMMENDATION: Adopting a position of support on House Resolution (H.R.) 403, Senate Bill (S.) 670, Assembly Bill (AB) 372, and AB 846

- d. Award of Two Professional Services Agreements for On-Call Environmental Compliance and Regulatory Permit Services

RECOMMENDATION: Authorize the General Manager to execute two separate professional services agreements with Environmental Sciences Associates (ESA) and Panorama Environmental with Stillwater Science collaborate (Panorama) for on-call "as-needed" environmental compliance and regulatory permit services, with each contract in an amount not to exceed \$250,000

- e. Award for Contract No. 2042 Bridgeway Pipeline Replacement Project (D24027) to W. R. Forde Associates, Inc.

RECOMMENDATION: Approve a resolution awarding Contract No. 2042, Bridgeway Pipeline Replacement Project, to W. R. Forde Associates, Inc. in the amount of \$432,280 (*Resolution No. 8811*)

- f. FY 2026 Insurance Renewal

RECOMMENDATION: Approve Renewal of Annual Insurance Policies for All Risk Property, Excess Liability, Automobile Physical Damage, Excess Workers Compensation, Pollution, Cyber, Drone and Crime and Fidelity for Fiscal Year (FY) 2025/26

- g. Amendments to MA 6046 to extend Rimini Street RSITE Subscription Service for SAP Payroll

RECOMMENDATION: Authorize the General Manager to execute quarterly amendments for software license and maintenance renewals with Rimini Street, Inc. (RSI) for their RSITE subscription service to renew maintenance and support through March 31, 2026 for a total amount not to exceed \$150,000

- h. District Lease No. 84, Ross Valley Sanitary District at Forbes Reservoir Site, San Rafael (APN 010-261-02)

RECOMMENDATION: Approve and authorize the General Manager to execute, Lease Agreement No. 84 with Ross Valley Sanitary District at Forbes Reservoir Site, San Rafael

President Samson pulled agenda item 8h for further discussion.

Vice President Smith made the motion to approve the Consent Calendar, excluding agenda item 8h. Director Maier seconded the motion.

There was one (1) public comment.

Voting Yea: Directors Smith, Khush, Maier, Russell, and Samson

After approving the Consent Calendar, President Samson discussed with staff the amending of the lease agreement to reduce the term from two (2) years to six (6) months.

Vice President Smith made the motion to approve agenda item 8h with Director Samson's modification to the lease agreement. Director Maier seconded the motion.

Voting Yea: Directors Smith, Khush, Maier, Russell, and Samson

9. Regular Items

- a. Capital Program Update

RECOMMENDATION: Receive a staff update on Fiscal Year 2025 third quarter Capital Improvement Program

Engineering Director Alex Anaya presented this item.

Discussion ensued.

There was one (1) public comment.

This was an information item. The Board did not take any formal action.

Director Russell left the meeting at 7:31 p.m.

- b. Third Amendment to the At-Will Employment Agreement of Molly L. MacLean as the General Counsel of the Marin Municipal Water District

RECOMMENDATION: Approve the Third Amendment to the At-Will Employment Agreement of Molly L. MacLean as the General Counsel of the Marin Municipal Water District extending the term of the Agreement for three (3) additional years and increasing the General Counsel's existing salary by 5%

Human Resources Manager Vikkie Garay presented this item.

The Board commended General Counsel MacLean for her work at the District.

Vice President Smith made the motion to approve the amendment. Director Maier seconded the motion.

There were no public comments.

Voting Yea: Directors Smith, Khush, Maier, and Samson

Absent: Director Russell

10. Future Board and Committee Meetings and Upcoming Agenda Items

a. Upcoming Meetings

The board secretary reported on the meetings taking place in the month of June and reiterated that the board and committee meetings listed in July were in the agenda packet.

11. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.

12. Reconvene to Open Session; Closed Session Report Out - Not applicable.

13. Adjournment

There being no further business, the Board of Directors' Regular Bi-Monthly Meeting adjourned at 7:35 p.m. on June 17, 2025.

Board Secretary