



# STAFF REPORT

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**Meeting Type:** Board of Directors

**Title:** Award of Contract No. 2053 for Furnishing and Delivery of Welded Steel Pipe to West Coast Pipe

**From:** Alex Anaya, Director of Engineering

**Through:** Ben Horenstein, General Manager

**Meeting Date:** July 1, 2025

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**TYPE OF ITEM:**        X        Action                    Information

**RECOMMENDATION:** Approve a resolution to purchase welded steel pipe from West Coast Pipe for capital and fire flow projects in the amount of \$2,489,890

**SUMMARY:** On May 28, 2025, the District issued a Notice of Inviting Bids under Contract No. 2053 for the fabrication and delivery of 48,000 feet of 4, 6, 8, and 12-inch welded steel pipe for upcoming Capital Improvement Program (CIP) and Fire Flow Improvement Program (FFIP) projects.

On June 12, 2025, the District opened one (1) bid for the subjected contract. This bid was submitted by West Coast Pipe, in the amount of \$2,489,890. Staff is requesting that the Board authorize the General Manager to execute Contract No. 2053 with West Coast Pipe at the contract bid amount of \$2,489,890. Fabrication of the pipe is anticipated to take 164 days with an estimated pipe delivery date of December 12, 2025.

**DISCUSSION:** The District orders welded steel pipe approximately every two years for all of the District's Capital Improvement Program (CIP) and Fire Flow Improvement Program (FFIP) projects. The ordered pipe is stored at the District's Pelican Way Yard in San Rafael until it is issued to contractors for installation on District projects. Staff tracks the pipe inventory and compares it to the 2-year CIP and FFIP project list to estimate the needed pipe quantities two years out. Pipe is ordered to meet current and future project demands while maintaining a minimal pipe inventory on hand for operational needs such as main breaks and routine business such as small private reimbursable projects.

Based on current pipe inventory and FY 26 and FY 27 projects, staff has determined this welded steel pipe order was required to meet the needs of the upcoming projects. Staff issued a Notice of Inviting Bids for the purchase of 48,000 feet of 4, 6, 8 and 12-inch welded steel pipe for the upcoming CIP and FFIP projects. The District received and opened one bid on June 12, 2025 from West Coast Pipe in an amount of \$2,489,890. The District has procured pipe from West Coast Pipe in the past and they regularly submit bids when the District issues a Notice of Inviting Bids for welded steel pipe purchases.

**Budget:**

Budgeted Amount: \$2,489,890  
Budget Category: N/A

**Project Implementation:**

Project Advertisement: May 28, 2025  
Bid Opening: June 12, 2025  
Project Award: July 1, 2025  
Estimated Completion Date: December 12, 2025  
Duration: 164 days

**ENVIRONMENTAL REVIEW:** Not applicable.

**FISCAL IMPACT:** The cost of the pipe is capitalized to each specific project as pipe is withdrawn from inventory for installation.

**ATTACHMENT(S):**

1. Resolution for Contract No. 2053 for Furnishing and Delivery of Welded Steel Pipe to West Coast Pipe

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Engineering	 Alex Anaya Engineering Director	 Ben Horenstein General Manager