

**MARIN MUNICIPAL WATER DISTRICT
RESOLUTION NO.**

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE MARIN MUNICIPAL WATER DISTRICT ADOPTING AN AMENDED CONFLICT OF
INTEREST CODE**

WHEREAS, California Government Code section 87300 requires all local agencies with decision making authority review their Conflict of Interest Code on a biennial basis; and

WHEREAS, the designation list for financial disclosure has been reviewed and updated to incorporate changes to address new and retitled positions within the Marin Municipal Water District (District); and

WHEREAS, the District will be the filing officer for designated positions that are not on the District's Board of Directors; and

WHEREAS, the severability provisions of section 1.10.110 of the Marin Municipal Water District code are applicable to this Resolution and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED that the appendix to the District's Conflict of Interest Code is hereby modified to read as specified in Exhibit A attached which is incorporated herein by this reference as the District's Conflict of Interest Code (as amended).

PASSED AND ADOPTED this 3rd day of September, 2024, by the following vote of the Board of Directors.

AYES:

NOES:

ABSENT:

**Ranjiv Khush
President, Board of Directors**

ATTEST:

**Terrie Gillen
Board Secretary**

EXHIBIT A

MARIN MUNICIPAL WATER DISTRICT
CONFLICT OF INTEREST CODE

Effective Date: September 3, 2024

<u>DESIGNATED POSITIONS</u>	<u>DISCLOSURE CATEGORIES</u>
Director	All categories
Candidate for Director	
Member of Board Committee	
General Manager	
District General Counsel	
Staff Attorney	
Board Secretary	
Executive Assistant to the General Manager	
Administrative/Legal Support Specialist	
Director of Engineering	
Director or Watershed Resources (new)	
Finance Director/ Treasurer	
Finance Manager	
Financial Management Analyst	
Grant Program Coordinator	
Operations Director	
Water Resources Director	
Superintendent of System Maintenance and Support Services	1, 2, 3, 4, 6, 7
Human Resources Manager	5, 6, 7
Watershed Resources Manager	4, 6, 7
Assistant Superintendent of Operations	6, 7
Assistant Superintendent of Water Treatment	
Buyer/Sr. Buyer	

Information Systems Analyst Supervisor
 Information Technology Manager
 Natural Resources Program Manager
 Program Manager (AMI) – (New)
 Safety and Emergency Response Manager
 Superintendent of Operations
 Superintendent of Water Treatment
 Supervisor Facilities Maintenance and Special Projects
 System Maintenance Superintendent
 Water Quality Laboratory Manager
 Water Quality Manager
 Watershed Maintenance Supervisor
 Watershed Protection Manager – Chief Ranger

DESIGNATED POSITIONS

DISCLOSURE CATEGORIES

Associate Engineer
 Associate Water Resources Specialist (title correction)
 Senior Human Resources Analyst
 Senior Water Resources Specialist
 Backflow and Reclamation Supervisor
 Communications and Public Affairs Manager
 Engineering Support Services Manager
 Engineering Technician Supervisor
 Land Surveyor / Assistant Land Surveyor
 Management Analyst
 Engineer Manager I
 Engineer Manager II
 Real Property Agent
 Principal Human Resources Analyst
 Water Conservation Manager
 Water Conservation Supervisor

 Consultant¹

1, 2, 3, 4

1 Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest code.

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property that the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in, and sources of income from, all business entities that do business or own real property in the District, plan to do business or own real property in the District within the next year or have done business or owned real property in the District within the past two years.

Category 2: All interest in real property that is located in the District.

Category 3: All investments and business positions in, and sources of income from, business entities subject to the regulatory or permit authority of the Designated Employee's division, will be subject to such authority with the next year or have been subject to such authority within the past two years.

Category 4: All investments in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property in the District, plan to engage in such activities in the District within the next year or have engaged in such activities in the District within the past two years.

Category 5: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan or other financial institutions.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery or equipment of a type purchased or leased by the District.

Category 7: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery or equipment of a type used or administered by the Designated Employee's division.