



# STAFF REPORT

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**Meeting Type:** Board of Directors  
**Title:** Renewal of Enterprise License Agreement for Geographic Information System (GIS) Software  
**From:** Bret Uppendahl, Finance Director  
**Through:** Ben Horenstein, General Manager  
**Meeting Date:** October 7, 2025

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**TYPE OF ITEM:**        X        Action                    Information

**RECOMMENDATION:** Authorize the General Manager to execute a license agreement with Environmental Systems Research Institute (ESRI) for a total amount not to exceed \$180,900 over a three-year term

**SUMMARY:** Staff presented this item at the September 23, 2025 Planning Committee meeting. Over the past 32 years, District staff have used geographic information systems software for many mapping and decision making purposes. The District currently uses GIS products from Environmental Systems Research Institute (ESRI). In 2022, the District purchased an ESRI ArcGIS Enterprise License Agreement, which allowed the District to expand GIS accessibility to additional staff and to utilize additional features. The current 3-year license agreement will expire in October 2025, and staff is recommending a 3-year renewal of the existing agreement in an amount not to exceed \$180,900.

**DISCUSSION:** The District currently has approximately 130 ArcGIS users across multiple departments. The GIS system is highly integrated with the District's Enterprise Resource Planning (ERP) software (SAP), and the services provided by GIS and SAP are essential tools for engineering, watershed and field staff. The GIS software and SAP integrations enable staff to conduct water modeling, planning analyses, capital project tracking, and mapping for valve exercising. Watershed and Water Quality staff utilize the mobile features to collect data, update field maps, and develop dashboards that can be shared with the public. As part of the District's ERP modernization effort, staff will be upgrading the GIS software to the new utility network model and will develop new integrations for SAP's cloud-based S/4Hana platform. The proposed enterprise agreement includes software required for the future GIS utility network model, which will help facilitate the transition and migration of existing integrations to the new model.

**ENVIRONMENTAL REVIEW:** Not applicable.

**FISCAL IMPACT:** The annual cost for the Enterprise License Agreement is \$60,300, for a total 3-year cost of \$180,900. This represents an increase of \$5,300 annually compared to the current agreement. Funding for this software available in the District's IT operating budget.

**ATTACHMENT(S):** None.

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Finance	 Bret Uppendahl Finance Director	 Ben Horenstein General Manager