



STAFF REPORT

Meeting Type: Finance & Administration Committee/Board of Directors
Title: Review of Board Compensation and Board Travel Policies
From: Molly MacLean, General Counsel *MM*
Through: Ben Horenstein, General Manager *BH*
Meeting Date: January 25, 2024

TYPE OF ACTION: Action X Information Review and Refer

RECOMMENDATION: Receive a review of the Board Compensation and Board Travel Policies and provide input regarding possible revisions

SUMMARY: Staff will present a review of the current Board Compensation and Board Travel Policies, along with legal requirements, comparisons to other similar agencies and areas for possible revisions and will seek input from the Committee/Board. This will also be an opportunity to review upcoming items planned for Board review and to provide input into possible future items for review.

DISCUSSION: The Board Compensation Policy, Board Policy No. 42, last updated in January of 2006, as well as District Code section 2.10.060 govern how much each Board Member may receive for services rendered to the District as Board Directors. State law also governs the amount and the manner of compensation for municipal water district directors and requires that district director compensation be paid on a per diem basis, which rules out the adoption of a fixed month stipend.

Board Policy No. 41, Travel Authorization & Reimbursement of Travel Expenses for Elected or Appointed Officials, was adopted in 2006 and provides details regarding travel reimbursement for Board Directors travelling on District business or to conferences or trainings that provide specific benefit to the District. State law provisions also govern certain aspects of reimbursement.

Staff will review these policies with the Committee/Board, provide an opportunity for input as well as share a list of future items for Board review and discussion in the coming year.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: Negligible. Board compensation amounts vary from month to month but currently may not exceed \$2,000 per month. Reimbursement of travel expenses are also inconsistent. Even if

these amounts are increased to catch up with allowed escalators, the amount would be a very minor piece of the District's overall budget.

ATTACHMENT(S):

1. Board Policy No. 41 – Compensation of Elected or Appointed Officials
2. Board Policy No. 42 – Travel Authorization & Reimbursement of Travel Expenses for Elected or Appointed Officials