



COMPENSATION OF ELECTED OR APPOINTED OFFICIALS

Introduction

The purpose of this document is to establish a consistent policy for compensating District elected or appointed officials for attending Board meetings, committee meetings and other official business.

For purposes of this policy, elected or appointed officials shall mean those persons elected or appointed to fill a position on the District's Board of Directors, and committee members or others designated to represent the District at an approved function.

Policy

MMWD is subject to various provisions of state law concerning compensation of its Board of Directors for attending meetings of the Board and serving as a representative of the District at other business functions. Assembly Bill 1234, which became effective on January 1, 2006, instituted in part the following sections of the Government Code:

53232.1(a) When compensation is otherwise authorized by statute, a local agency may pay compensation to members of a legislative body for attendance at the following occurrences:

- (1) A meeting of the legislative body.
- (2) A meeting of an advisory body.
- (3) A conference or organized educational activity conducted in compliance with subdivision (c) of Section 54952.2, including, but not limited to, ethics training required by Article 2.4 (commencing with Section 53234).

(b) A local agency may pay compensation for attendance at occurrences not specified in subdivision (a) only if the governing body has adopted, in a public meeting, a written policy specifying other types of occasions that constitute the performance of official duties for which a member of the legislative body may receive payment.

MMWD's ordinances include the following sections that relate to compensation for Board members:

2.10.060 Compensation. Each director shall receive as compensation one hundred and thirty dollars per day for each day's attendance at meetings of the board or for each day's service rendered as a member of the board by request of the board. No director may receive compensation for more than 10 days in any calendar month.

MMWD authorizes payment to any Board member of the daily compensation rate for attending Board meetings and the following committee meetings:

District Operations Committee
Watershed Committee
Citizen's Advisory Committee – Water Conservation and Monitoring

In addition, MMWD authorizes payment of the daily compensation rate to the Board members designated as principal liaison, or alternate to the principal, if the principal does not attend, for attendance at the following meetings or other District business as authorized by the General Manager:

Technical Advisory Committee – Lagunitas Creek
North Bay Watershed Association
Tomales Bay Watershed Council
Sonoma County Water Advisory Committee
Bay Area Water Agency Forum
Las Gallinas Valley Sanitary District Contract
Marin Stables Lease
Bay Area Water Forum
Fishing Advisory Team
CMSA Desalination Subcommittee

Authorization and Approval of Compensation

To ensure proper accounting of expenses, Directors will notify the Board Secretary on a monthly basis concerning the meetings that they attended during that month. The Board Secretary will compile the compensation report and verify its accuracy with each of the Board members.

The General Manager shall review and approve the compensation requests submitted by the elected or appointed officials.