

STAFF REPORT

Meeting Type: Board of Directors

Title: Professional Services Agreement with Stantec Consulting Services, Inc. for

Engineering Design Services

From: Alex Anaya, Director of Engineering

Through: Ben Horenstein, General Manager

Meeting Date: April 16, 2024

TYPE OF ACTION: X Action Information Review and Refer

RECOMMENDATION: Authorize the General Manager to execute a professional services agreement with Stantec Consulting Services for design engineering services in the amount of \$248,620 with a staff requested contingency of \$25,000, for a total not to exceed amount of \$273,620, which will utilize the available \$200,000 of in-kind services

SUMMARY: Stantec Consulting Services, Inc. will be providing engineering design on three projects; Manuel T. Freitas SCADA controlled valve, San Clemente SCADA controlled valve, and San Geronimo Treatment Plant – Filter Rate Control Valve replacement project. All three projects will make use of Stantec's electrical engineering and systems control knowledge to provide plans, technical specifications and bid packages.

DISCUSSION: District staff presented this item at the April 5, 2024 Operations Committee Meeting with a referral of this item to a future regularly scheduled Board meeting for award of the professional services agreement. Stantec will be providing engineering design on three projects; Manuel T. Freitas SCADA controlled valve, San Clemente SCADA controlled valve, and San Geronimo Treatment Plant – Filter Rate Control Valve replacement project. All three projects will make use of Stantec's electrical engineering and systems control expertise. Stantec will provide plans, technical specifications and PG&E interfacing on the projects.

The projects will utilize the \$200,000 of in-kind work that was negotiated as an outcome of San Geronimo Clarifier upgrade project. Once the in-kind service balance of \$200,000 has been exhausted, the District will continue payment through contract completion from existing capital funds identified for the respective projects. Staff anticipates the electrical and control system design work to be completed by Stantec by fall of 2024.

ENVIRONMENTAL REVIEW: Not applicable.

FISCAL IMPACT: The requested engineering design services for the three projects are funded in the Fiscal Year 2024/2025 and 2025/2026 capital budget and the \$200,000 in-kind service balance from Stantec. The total cost for the contract with Stantec is \$248,620 with a staff requested contingency of \$25,000, for a total not to exceed amount of \$273,620.

ATTACHMENT(S): None.

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Engineering	Alax Aus	M. Harate.
	Alex Anaya Engineering Director	Ben Horenstein General Manager