



NOTICE OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING

Thursday, November 20, 2025 at 9:30 AM

MINUTES

LOCATIONS:

Open Session to start at or after 9:30 a.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Outside location for Director Diana Maier - Signature Resolution, 12730 High Bluff Drive, Suite 350, San Diego, CA 92130

Public Participation:

The public may attend this meeting in-person or remotely using the following methods:

On a computer or smart device, go to: <https://marinwater.zoom.us/j/81110533069>

By phone, dial: 1-669-444-9171 and use Webinar ID #: 811 1053 3069.

AGENDA ITEMS:

1. Call to Order and Roll Call

Board Chair Jed Smith called the committee meeting to order at 9:30 a.m.

DIRECTORS PRESENT

Diana Maier

Jed Smith

2. Public Comment on Non-Agenda Matters

There were no public comments.

3. Regular Items

- a. Minutes of the Finance & Administration Committee Meeting on October 23, 2025

RECOMMENDATION: Accept the minutes

The Committee did not provide any comments and accepted the minutes.

There were no public comments.

- b. Monthly Financial Update

RECOMMENDATION: Review and comment on the Monthly Financial Update

Finance Director Bret Uppendahl and Finance Management Analyst Greg Plumb presented this item.

Discussion followed.

There was one (1) public comment.

No formal action was taken.

- c. Quarterly Investment Report

RECOMMENDATION: Review and comment on the District's investment portfolio

Finance Director Uppendahl also presented this item.

Brief discussion followed.

There were no public comments.

No formal action was taken.

- d. SAP Software Maintenance Renewal and Support Agreement

RECOMMENDATION: Review and comment on the District's renewal of the SAP software maintenance and support agreement

Information Technology Manager Brad Taylor presented this item.

Brief discussion ensued.

There were no public comments.

No formal committee action occurred.

4. Upcoming Meeting

Chair Smith announced that the next Finance & Administration Committee Meeting was tentatively scheduled for Thursday, January 22, 2026, at 9:30 a.m.

5. Adjournment

There being no further business, the Finance & Administration Committee Meeting adjourned on November 20, 2025, at 10:14 a.m.

Board Secretary