



# STAFF REPORT

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**Meeting Type:** Finance & Administration Committee/Board of Directors  
**Title:** Review of Watershed Regulations, Fees and Fines and Proposed Updates  
**From:** Shaun Horne, Director of Watershed Resources  
**Through:** Ben Horenstein, General Manager  
**Meeting Date:** June 27, 2024

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**TYPE OF ACTION:**                      Action                      Information                      X                      Review and Refer

**RECOMMENDATION:** Receive a staff presentation of the current watershed regulations, parking fees and fines and bail amounts and review and refer proposed watershed parking fee and fine updates to a regularly scheduled Board meeting for consideration of approval

**SUMMARY:** Staff will review the Districts current watershed regulations, parking fees and fines along with proposed updates to the watershed parking fees and an increase in certain fines. Staff is requesting that the Finance Committee review and refer staff’s proposed parking fee updates and fine increases to the Board of Directors for consideration of adoption at a future regularly scheduled Board of Directors Meeting.

**DISCUSSION:** Each year, the Marin County Superior Court requests local agencies review the Marin County Superior Court Bail Schedule for updates, corrections and changes to their base fines. The Board of Directors did a comprehensive review of the Watershed regulations in 2017 and has done minor updates since that time. The 2017 updates brought fines in-line with the County’s standard fines and fees. Most recently the District increased the fine schedule for District code violations related to fire hazards, including smoking, starting a fire or using fireworks on the watershed due to the elevated risk of wildfire in the region.

As the District continues to advance the Strategic Opportunities identified in the recently completed Watershed Recreation Management Planning Feasibility Study staff is proposing minor updates to the watershed fees and fines. The updates are being proposed to support the District’s ability to encourage visitor compliance with rules and regulations. Staff is requesting the Finance Committee to review possible updates to fines associated with dogs off leash, Class II and III E-Bikes, and illegal trail building. Additionally, the District is proposing a minor update to day use parking fees and annual parking passes.

**ENVIRONMENTAL REVIEW:** Not applicable.

**FISCAL IMPACT:** None.

**ATTACHMENT(S):** None.