



NOTICE OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING

Thursday, August 28, 2025 at 9:30 AM

MINUTES

LOCATIONS:

Open Session to start at or after 9:30 a.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public may attend this meeting in-person or remotely using the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/81110533069>, or by phone, 1-669-444-9171 using Webinar ID #: 811 1053 3069.

AGENDA ITEMS

1. Call to Order and Roll Call

Chair Jed Smith called the meeting to order at 9:30 a.m.

DIRECTORS PRESENT

Diana Maier

Jed Smith

2. Public Comment on Non-Agenda Matters

There were two (2) public comments.

3. Regular Items

- a. Minutes of the Finance & Administration Committee Meeting on June 26, 2025

RECOMMENDATION: Accept the minutes

The committee accepted the minutes.

There were no public comments.

- b. Human Resources Update

RECOMMENDATION: Review and comment on staff's update on key initiatives designed to support employee career progression

Human Resources Manager Vikkie Garay presented this item.

Discussion between the committee and staff occurred before and after the presentation.

There were no public comments.

- c. Monthly Financial Update

RECOMMENDATION: Review and comment on the Monthly Financial Update

Finance Director Bret Uppendahl presented this item.

Discussion followed

There was one (1) public comment.

- d. Quarterly Investment Report

RECOMMENDATION: Review and comment on staff's update on the District's investment portfolio

Director Uppendahl also presented this item.

Discussion followed.

There were no public comments.

4. Upcoming Meeting

Chair Smith announced that the next Finance & Administration Committee Meeting will be a Finance & Administration Committee Meeting/Special Meeting of the Board of Directors and will take place on Thursday, September 25, 2025 at 9:30 a.m.

5. Adjournment

There being no further business, the Finance & Administration Committee meeting adjourned on August 28, 2025 at 10:15 a.m.

Board Secretary