



# STAFF REPORT

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**Meeting Type:** Board of Directors  
**Title:** Acceptance of Permanent Grant of Easement to Marin Municipal Water District for Existing Water Facilities at 1876 Centro West Street, Tiburon, APN: 059-061-42  
**From:** Alex Anaya, Director of Engineering  
**Through:** Ben Horenstein, General Manager  
**Meeting Date:** November 19, 2024

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**TYPE OF ACTION:**      X      Action                      Information                      Review and Refer

**RECOMMENDATION:** Approve the acceptance of a permanent grant of easement in favor of the District and authorize the General Manager to accept and execute the Easement Agreement

**SUMMARY:** The District owns and maintains a 6-inch water main located along the easterly property line of 1876 Centro West Street, Tiburon. The pipeline, installed in 1950, is an important part of the water system in the area helping to improve redundancy and currently provides water service to three properties. Unfortunately, District staff have been unable to locate documentation of District's real property rights for these facilities.

Therefore, in an effort to memorialize the District's rights by obtaining an easement agreement, District staff contacted the underlying property owner. The property owner has agreed to grant the District an easement in the location of its existing facilities. The signed easement agreement, easement legal description and map have been prepared and are attached to this staff report.

**Easement Characteristics**

- Length                      115-linear-feet
- Easement Area            1,005-square-feet

**ENVIRONMENTAL REVIEW:** Staff finds that this easement agreement will have no impact on the environment given that the facilities are already existing and in place and therefore the approval is not subject to further review under the California Environmental Quality Act.

**FISCAL IMPACT:** None.

**ATTACHMENT(S):**

1. Easement Agreement with Legal Description
2. Easement map

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
Engineering		
	<b>Alex Anaya</b> Engineering Director	<b>Ben Horenstein</b> General Manager