

MARIN MUNICIPAL WATER DISTRICT

RESOLUTION NO.

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE MARIN MUNICIPAL WATER DISTRICT ADOPTING AN AMENDED CONFLICT OF
INTEREST CODE**

WHEREAS, the Political Reform Act, California Government Code section 87300, requires all local agencies with decision making authority review their Conflict of Interest Code on a biennial basis; and

WHEREAS, the Fair Political Practices Commission (FPPC) has adopted Title 2 California Code of Regulations Section 18730, which sets forth the standard conflict of interest terms and can be incorporated by reference into the District's Conflict of Interest Code to ensure state law compliance; and

WHEREAS, the terms of California Code of Regulations Section 18730 may, following notice and hearing, be amended by the FPPC to conform to amendments to the Political Reform Act, and thus if incorporated into the Marin Municipal Water District's (District) conflict of interest code would help to ensure future compliance with state law; and

WHEREAS, the designation list for financial disclosure has been reviewed and updated to incorporate changes to address new and retitled positions within the District; and

WHEREAS, the District will be the filing officer for designated positions that are not on the District's Board of Directors and Chief Financial Officer, who shall file directly with the Fair Political Practices Commission.

NOW, THEREFORE, BE IT RESOLVED that the District's Conflict of Interest Code is hereby modified to read as specified in Exhibit A attached which is incorporated herein by this reference as the District's Conflict of Interest Code (as amended).

PASSED AND ADOPTED this 1st day of September, 2026, by the following vote of the Board of Directors.

AYES:

NOES:

ABSENT:

Jed Smith
President, Board of Directors

ATTEST:

Terrie Gillen, CMC
Board Secretary

EXHIBIT A

MARIN MUNICIPAL WATER DISTRICT CONFLICT OF INTEREST CODE

Effective Date: September 1, 2026

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted Title 2 California Code of Regulations Section 18730 that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. Section 18730 may, following notice and hearing, be amended by the FPPC to conform to amendments from time to time to the Political Reform Act. Therefore, the terms of Title 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This latter regulation, this Introduction and Appendix A (Designated Positions and Disclosure categories) shall constitute the Conflict of Interest Code of the Marin Municipal Water District

The code requires individuals holding those positions listed in Appendix A to periodically file Statements of Economic Interests (Form 700) disclosing certain personal economic interests as determined by the code's disclosure categories, and to disqualify themselves when conflicts of interest occur. All officials and employees required to submit their Statements of Economic Interest (Statement) shall file their Statement with the Human Resources Department, excepting Directors and the District's Chief Financial Officer, who shall file directly with the FPPC. Upon receipt of the Statements, the District shall retain copies and make them available for inspection and reproduction (Cal. Govt. Code Section 1008).

Appendix A

Marin Municipal Water District Conflict of Interest Code

<u>DESIGNATED POSITIONS</u>	<u>DISCLOSURE CATEGORIES</u>
Director	All categories
Candidate for Director	
Member of Board Committee	
General Manager	
District General Counsel	
Staff Attorney	
Board Secretary	
Executive Assistant to the General Manager	
Administrative/Legal Support Specialist	
Director of Engineering	
Director of Watershed Resources	
Finance Director/ Treasurer	
Finance Manager	
Financial Management Analyst	
Principal Grants and Legislative Analyst (title change from Grants Program Coordinator)	
Operations Director	
Water Resources Director	
Superintendent of System Maintenance and Support Services	1, 2, 3, 4, 6, 7
Human Resources Manager	5, 6, 7
Assistant Superintendent of Operations	6, 7
Buyer/Sr. Buyer	
Information Systems Analyst Supervisor	
Information Technology Manager	
Natural Resources Program Manager	
Natural Resources Program Manager – Fisheries (new)	
Program Manager (AMI)	
Resolution No.	

Safety and Emergency Response Manager
 Superintendent of Operations
~~Superintendent of Water Treatment~~
 Supervisor Facilities Maintenance and Special Projects
 System Maintenance Superintendent
~~Water Quality Laboratory Manager~~
 Water Resources Manager (new)
 Water Quality Manager
 Watershed Maintenance Supervisor
 Watershed Protection Manager – Chief Ranger

DESIGNATED POSITIONS

**DISCLOSURE
CATEGORIES**

Associate Engineer	1, 2, 3, 4
Associate Water Resources Specialist	
Principal Human Resources Analyst (title change from Senior HR Analyst)	
Backflow and Reclamation Supervisor	
Communications and Public Affairs Manager	
Engineering Records Manager (new)	
Engineering Support Services Manager	
Engineering Technician Supervisor	
Land Surveyor / Assistant Land Surveyor	
Management Analyst	
Engineer Manager I	
Engineer Manager II	
Real Property Agent	
Principal Human Resources Analyst	
Water Conservation Manager	
Water Conservation Supervisor	

Consultant¹

1 Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest code.

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property that the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in, and sources of income from, all business entities that do business or own real property in the District, plan to do business or own real property in the District within the next year or have done business or owned real property in the District within the past two years.

Category 2: All interest in real property that is located in the District.

Category 3: All investments and business positions in, and sources of income from, business entities subject to the regulatory or permit authority of the Designated Employee's division, will be subject to such authority with the next year or have been subject to such authority within the past two years.

Category 4: All investments in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property in the District, plan to engage in such activities in the District within the next year or have engaged in such activities in the District within the past two years.

Category 5: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan or other financial institutions.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery or equipment of a type purchased or leased by the District.

Category 7: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery or equipment of a type used or administered by the Designated Employee's division.