



NOTICE OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Tuesday, January 14, 2025 at 9:00 AM

MINUTES

LOCATIONS:

Open Session to start at or after 9:00 a.m.

Marin Wildfire Prevention Authority - 1600 Los Gamos Dr., Third Floor, Room 335, San Rafael, CA 94903

Public Participation:

The public attended this meeting in-person. A video recording after the retreat was placed on the District's website for viewing.

AGENDA ITEMS:

1. Call to Order and Roll Call

President Matt Samson called the meeting to order at 9:09 a.m.

DIRECTORS PRESENT

Ranjiv Khush

Diana Maier

Larry Russell

Jed Smith

Matt Samson

2. General Manager Introduction and 2024 Highlights

General Manager Ben Horenstein presented year one achievements of the District's Strategic Work Plan.

Afterward, President Samson acknowledged and thanked the general manager and staff for their work in having made great progress in the last twelve months. He also thanked staff for putting together the material for this retreat and having the retreat offsite.

There was one (1) public comment.

3. **2025 Annual Strategic Work Plan Development**

Communications & Public Affairs Manager Adriane Mertens introduced the 2025 Annual Strategic Work Plan and how each staff would present year two of the Work Plan to the Board.

a. **Goal 1: Water Supply Reliability**
(Paul Sellier, Water Resources Director)

Objectives:

1. Reduce Potable Water Use
2. Augment Existing Water Supply
3. Reserve and Enhance Existing Partnerships
4. Provide High-Quality Water to Customers

b. **Goal 2: Water System Resiliency**
(Alex Anaya, Engineering Director)

Objectives:

1. Infrastructure Condition Assessment
2. Capital Planning
3. Capital Project Delivery
4. Operations and Maintenance
5. Energy Planning
6. Emergency Response Readiness

Staff presented their work plans under each of their objectives.

There was discussion between the directors and staff throughout their presentations.

The public also provided comments after each goal.

4. **Working Lunch - Discuss Possible Changes to Board Standing Committees and Dual Noticing of Board Committee Meetings**

During lunch, Communications & Public Affairs Manager Mertens provided a presentation to modify the current standing committees and General Counsel Molly MacLean provided a presentation on dual noticing.

There was discussion throughout, and the Board provided feedback.

There was one (1) public comment.

5. **2025 Annual Strategic Work Plan Development Continued**

The retreat continued with staff providing their work plans for year two under their objectives, and the public provided comments.

c. **Goal 3: Watershed Stewardship**

(Shaun Horne, Watershed Resources Director)

Objectives:

1. Creek Restoration
2. Watershed Resiliency and Wildfire
3. Stewardship
4. Recreation
5. Facilities

d. **Goal 4: Fiscal Responsibility**

(Bret Uppendahl, Finance Director)

Objectives:

1. Financial Stability
2. Fair, Equitable and Proportional Rates
3. Cost-Effective Business Processes
4. Outside Funding to Reduce Financial Impacts on Ratepayers
5. Financial Transparency

e. **Goal 5: Organizational Excellence**

(Adriane Mertens, Communications & Public Affairs Manager, and Vikkie Garay, Human Resources Manager)

Objectives:

1. Organizational Culture and Values
2. Customer Experience
3. Industry Engagement, Growth, and Leadership
4. Technology, Innovation, and Process Improvements

Following the last objective in Goal 5, the Board thanked staff for their presentations and looked forward to updates on staff's progress.

6. Summary and Next Steps

General Manager Horenstein thanked the Board for their all day participation and staff's work and coordination of this event.

He further mentioned that staff would bring back the committee and dual noticing items to the Board next week and the Work Plan would be brought back to the Board following that meeting.

7. Adjournment

There being no further business, the Board Retreat ended on January 14, 2025 at 3:16 p.m.

Board Secretary