



NOTICE OF THE BOARD OF DIRECTORS' REGULAR BI-MONTHLY MEETING

Tuesday, March 18, 2025 at 6:30 PM

MINUTES

LOCATIONS:

Open Session to start at or after 6:30 p.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Closed Session to immediately follow Open Session

Marin Water Mt. Tam Conference Room, 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public attended this meeting in-person or remotely using one of the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/88134852296>, or by phone, 1-669-444-9171 using Webinar ID #: 881 3485 2296.

AGENDA ITEMS:

1. Call to Order and Roll Call

President Matt Samson called the meeting to order at 6:30 p.m.

DIRECTORS PRESENT

Diana Maier

Larry Russell

Jed Smith

Ranjiv Khush

Matt Samson

2. Adoption of Agenda

Director Khush made the motion to adopt the agenda. Vice President Smith seconded the motion.

There were no public comments.

Voting Yea: Directors Maier, Russell, Smith, Khush, and Samson

3. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s) - None.

4. Reconvene to Open Session; Closed Session Report Out - Not applicable.

5. Public Comment on Non-Agenda Matters

There were two (2) public comments.

6. Directors' and General Manager's Announcements

- The Board congratulated staff on the acceptance of their abstract regarding the District's system evaluation for micro turbine energy recovery and findings, which will be presented at an AWWA Conference in June.
- President Samson also acknowledged staff for their public outreach of the Nicasio Spillway Project and for their continued pile burning efforts.

7. Board Committee Reports

President Samson attended and provided highlights of what were discussed at the North Bay Watershed Association meeting.

8. Consent Items

a. March 4, 2025 Board Meeting Minutes

RECOMMENDATION: Approve the minutes of the Board of Directors' Regular Bi-Monthly Meeting on March 4, 2025

b. General Manager's Report February 2025

RECOMMENDATION: Approve Report

c. Award of Contract No. 2012 Pine Mountain Tanks Phase 2 Project (D21043) and Award Professional Services Agreement for Construction Management Services

RECOMMENDATION: Approve a resolution authorizing award of Contract No. 2012 Pine Mountain Tanks Phase 2 Project to Azul Works Incorporated in the amount of \$19,142,500 and authorize the General Manager to execute a professional services agreement MA-6406 with Park Engineering, Inc. for construction management services in support of the Pine Mountain Tanks Phase 2 Project in an amount of \$828,870.10, with a staff requested contingency of \$300,000, for a total not to exceed amount of \$1,128,870.10

Vice President Smith made the motion to approve the Consent Calendar. Director Khush seconded the motion.

There were two (2) public comments.

Voting Yea: Directors Maier, Russell, Smith, Khush, and Samson

9. Regular Items

- a. Adjustment of District Capacity Charges and consider Revised Board Policies No. 12 and 27 related to the collection of Capacity Charges

RECOMMENDATION: 1) Adopt Ordinance No. 469 amending various provisions of the Marin Municipal Water District Code Pertaining to Capacity Charges (currently referred to as "Connection Fees"); 2) Adopt a Resolution Updating District Capacity Charges; 3) Approve revisions to Board Policy 12 (*Low Income/ Affordable Housing*) and Board Policy 27 (*Capacity Charge Installment Plan & Deferred Payment of Charges for Qualifying Affordable Housing Projects*)

Finance Director Bret Uppendahl, Erik Helgeson with Bartle Wells Associates, and District Staff Attorney Jerrad Mills presented this item.

Discussion ensued.

There was one (1) public comment.

Director Khush made the motion to approve staff's recommendation. Vice President Smith seconded the motion.

Voting Yea: Directors Maier, Russell, Smith, Khush, and Samson

10. Future Board and Committee Meetings and Upcoming Agenda Items

- a. Upcoming Meetings

The Board Secretary announced upcoming internal and external meetings.

There were no comments.

11. Announcement of Closed Session Item(s); Public Comments on Closed Session Item(s)

There were no public comments on the Closed Session item.

At 7:46 p.m., the Board convened to Closed Session and went to the Mt. Tam Conference Room.

- a. **Conference with Legal Counsel - Anticipated Litigation**

Significant Exposure to Litigation/Liability Claim
(Government Code §54956.9(e)(3))

Number of Claims: One

12. Reconvene to Open Session; Closed Session Report Out

At 8:01 p.m., the Board went back to the Board Room and reconvened Open Session. President Samson announced that no reportable action was taken.

13. Adjournment

There being no further business, the Board of Directors adjourned their meeting on March 18, 2025, at 8:02 p.m.

Board Secretary