



NOTICE OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING

Thursday, January 22, 2026 at 9:30 AM

MINUTES

LOCATIONS:

Open Session to start at or after 9:30 a.m.

Marin Water Board Room – 220 Nellen Avenue, Corte Madera, CA 94925

Public Participation:

The public attended this meeting in-person or remotely using the following methods: on a computer or smart device, <https://marinwater.zoom.us/j/81110533069>, or by phone, 1-669-444-9171, using Webinar ID No: 811 1053 3069.

AGENDA ITEMS:

1. Call to Order and Roll Call

Chair Diana Maier called the meeting to order at 9:30 a.m.

DIRECTORS PRESENT

Ranjiv Khush for Jed Smith

Diana Maier

2. Public Comment on Non-Agenda Matters

There were no public comments.

3. Regular Items

- a. Minutes of the Finance & Administration Committee Meeting on November 20, 2025

RECOMMENDATION: Accept the minutes

The Committee accepted the minutes.

There were no public comments.

- b. Annual Comprehensive Financial Report and Auditor's Memorandum on Internal Control and Required Communications for the Fiscal Year Ended June 30, 2025

RECOMMENDATION: Review and comment on the Annual Comprehensive Financial Report and Auditor's Memorandum on Internal Control and Required Communications for the Fiscal Year Ended June 30, 2025

Finance Director Bret Uppendahl and David Alvey with Maze & Associates presented this item.

Discussion followed.

There were no public comments.

No formal action was taken.

- c. Training Program Update

RECOMMENDATION: Review and comment on an update on the development of the District's training program

Human Resources Manager Vikkie Garay presented this item.

Discussion ensued .

There were no public comments.

No formal action was taken.

- d. Monthly Financial Update

RECOMMENDATION: Review and comment on the Monthly Financial Update

Finance Director Uppendahl presented this item.

Discussion occurred during and after the presentation.

There were no public comments.

No formal action was taken.

e. Insurance Brokerage & Risk Management Services RFP Selection

RECOMMENDATION: Review and comment on the proposed selection of an Insurance Brokerage & Risk Management consultant for fiscal years 2026/27 through 2028/29

Finance Director Uppendahl and Financial Management Analyst Greg Plumb presented this item.

Discussion followed

There were no public comments.

No formal action was taken.

4. Upcoming Meeting

Chair Maier announced the date of the next Finance & Administration Committee meeting scheduled for February 26, 2026.

5. Adjournment

There being no further business, the Finance & Administration Committee meeting adjourned at 10:38 a.m. on January 22, 2026.

Board Secretary