




1. Effective as of January 1, 2025, staff should no longer dually notice standing committee meetings as special meetings of the Board. Only the Chair and Vice Chair of each committee would regularly attend their committee meetings. Other Directors would be able to attend only as observers in the audience, including as Zoom attendees (not panelists), but would not be able to participate in the meeting discussion.
2. Implement an exception to provide dual noticing of standing committee meetings as special board meetings where staff plans to present an item of special interest or significance to the District, as determined by the District General Manager in consultation with the Committee Chair. In these cases, staff should endeavor to provide a month’s notice to the other Directors so that schedules may be planned accordingly.
3. All standing committee meetings will continue to provide virtual access to the public and will continue to be recorded, with the recordings posted to the District website. Standing committee Chairs will continue to report out the activities of their respective committees during District Board meetings. Staff has included a separate item on the regular meeting agendas for these reports. Directors may ask a question or provide a brief comment in response to Committee Reports, but this item will not allow discussion of any item presented to the committee, unless expressly listed on the regular Board Meeting agenda.

If approved by the Board, these changes will be incorporated into the Board Handbook where appropriate. As this is purely a policy decision by the Board, this practice may be reviewed and revised at any time by the Board.

**ENVIRONMENTAL REVIEW:** Not Applicable.

**FISCAL IMPACT:** None.

**ATTACHMENT(S):** None.

DEPARTMENT OR DIVISION	DIVISION MANAGER	APPROVED
General Counsel’s Office		
	<p style="text-align: center;"><b>Molly MacLean</b> General Counsel</p>	<p style="text-align: center;"><b>Ben Horenstein</b> General Manager</p>